



One state. One system.

# FSC Ticket Request Form

Please send your form via e-mail to: [Fiscalservicecenter@fiscal.ca.gov](mailto:Fiscalservicecenter@fiscal.ca.gov)  
For further assistance please call: (855) 347-2250

## Contact Information

Name:

Dept. Acronym  
(ex: DGS, SCO):

BU

Preferred Contact Type	E-mail Phone
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Phone number:

Preferred time for contact:	Between 7 AM and 9 AM	Between 9 AM and 12 PM
	Between 12 PM and 5 PM	After 5 PM
	Other	

## Request / Issue

Brief Description:

Module:

Related tickets to  
issue:

Impact:

Urgency:

Please include:

- Steps taken
- Report names
- Any additional information

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**THANK YOU**

Note: Please attach to your E-mail any relevant screenshots or files related to your issue.