



FI\$Cal

Financial Information System for California

Asset Management Business Process Workshop (BPW)

Wave 2 Functionality

October 14, 2014

Agenda

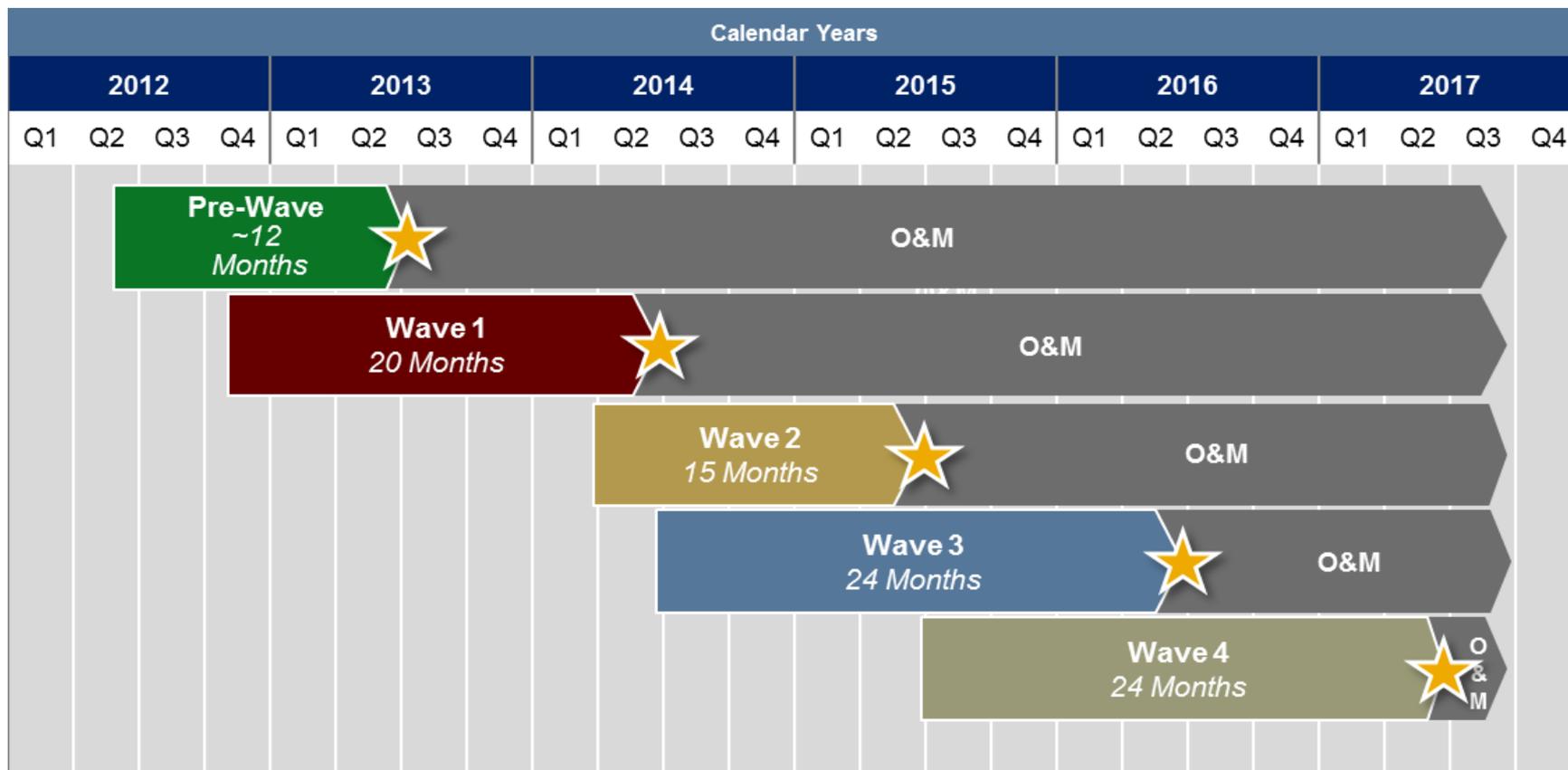
- FI\$Cal Project Overview
- Business Process Workshop Objectives and Approach
- FI\$Cal Solution Overview
- Business Process Area—what is included, not included, in future waves
- Leased Assets – Basic Capital/Operating Leases
- Physical Inventory— Stocktaking of Assets
 - Transfer Assets – Movement of an asset to from one department to another
- Technology Considerations
- Change Impact Activity
- Business Process Workshop Next Steps

FI\$Cal Project Overview

- The Financial Information System for California (FI\$Cal) is a business transformation project for the State in the areas of budgeting, accounting, procurement, and cash management. The Project prepares the State to work in an integrated financial management system.

- California's Partner Agencies are working together to form the partnership to support FI\$Cal at the highest level:
 - Department of Finance (DOF)
 - Department of General Services (DGS)
 - State Controller's Office (SCO)
 - State Treasurer's Office (STO)

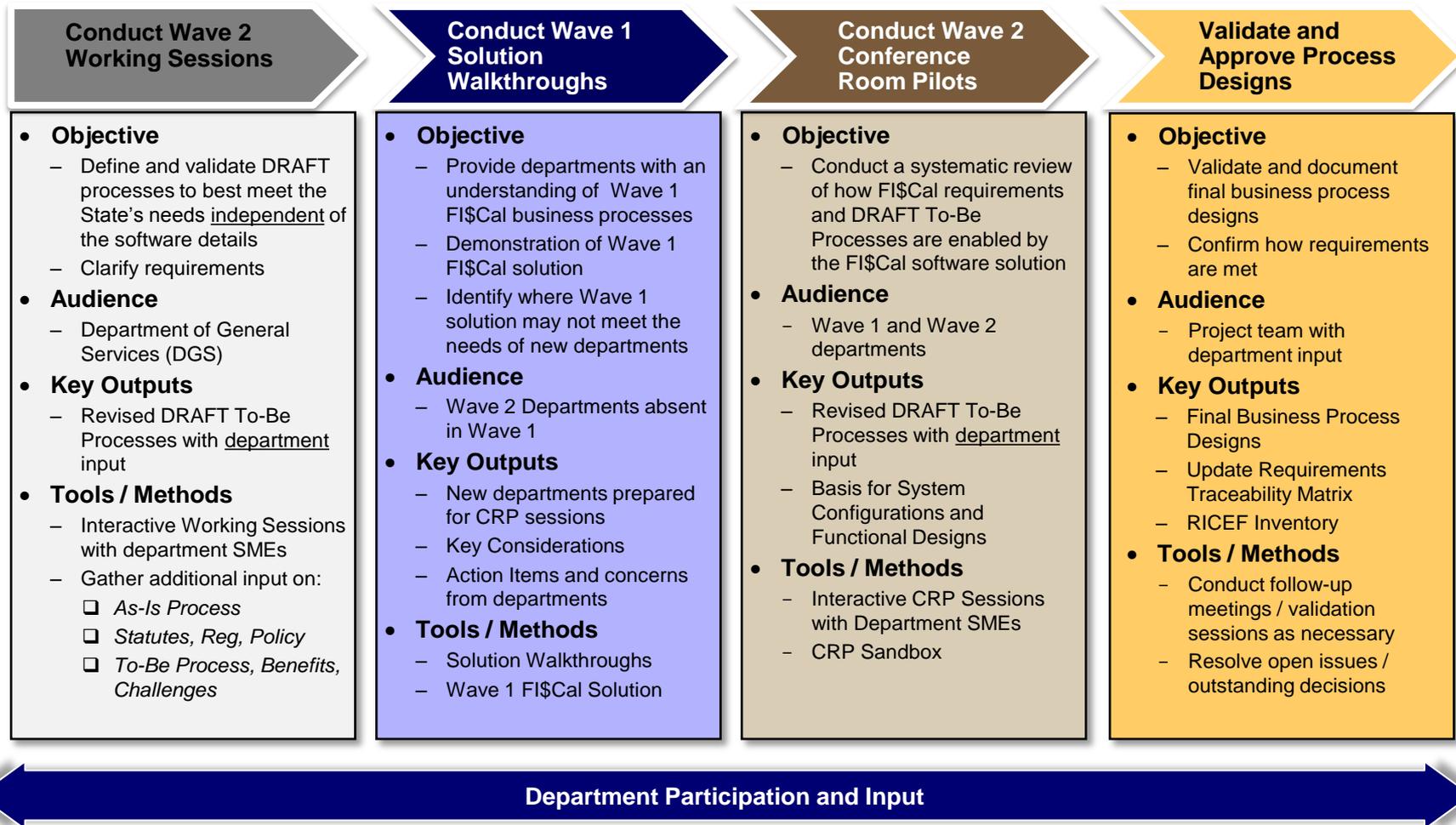
FI\$Cal Wave Timeline



BPW Objectives

- The Business Process Workshops will provide:
 - An overview of the business process, including key terms and functionality being implemented
 - A list of changes with the “To-Be” business process
 - An opportunity to discuss and begin identifying department-specific changes and impacts
 - An explanation of Wave 2 end-user roles
 - A template to capture department-specific changes and impacts
 - An opportunity to begin thinking about updates to internal department processes

FI\$Cal Design Approach



What Comes Next?

- **Role Mapping Working Session** – Workshop to review the FI\$Cal Role Mapping Template, answer any questions about the roles presented in BPWs, and begin assigning end-user roles for Wave 2.
- **Change Workshop** – Workshop to help prepare managers and supervisors for conversations with department end users on the new FI\$Cal business processes and their FI\$Cal end-user roles
- **End-User Training** – Training for department end users that will need to use the System in their assigned FI\$Cal end-user roles



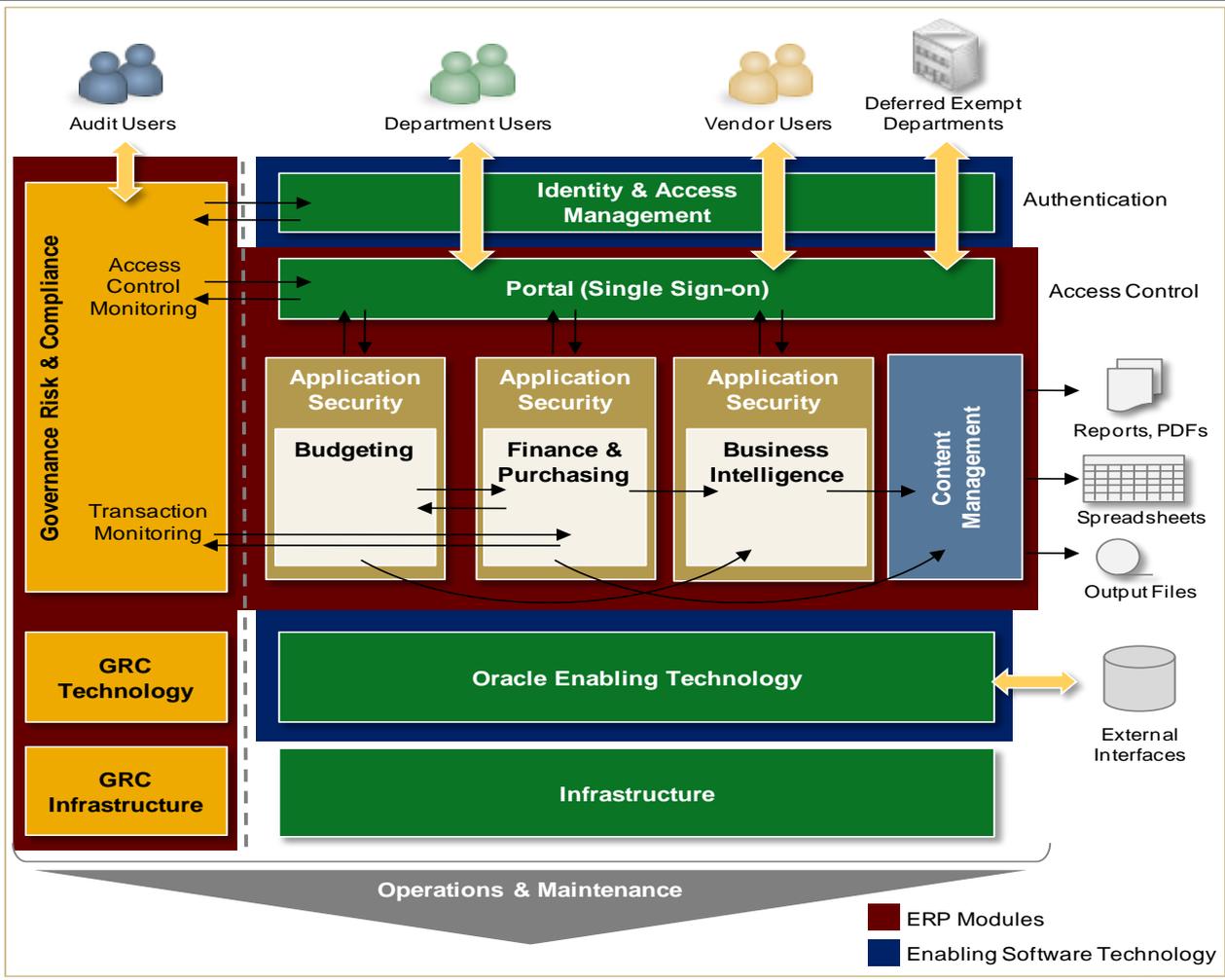
Ground Rules & Guiding Principles

- **Challenge** how the State does things today
- **Perspective** – Adopt a “Statewide” perspective
- **Silence is Consent** – Speak and share your thoughts
- **There are no Bad Questions** – Better to question, than assume
- **Consider Best Practices** and business process changes
- **Think of the data** and information you require

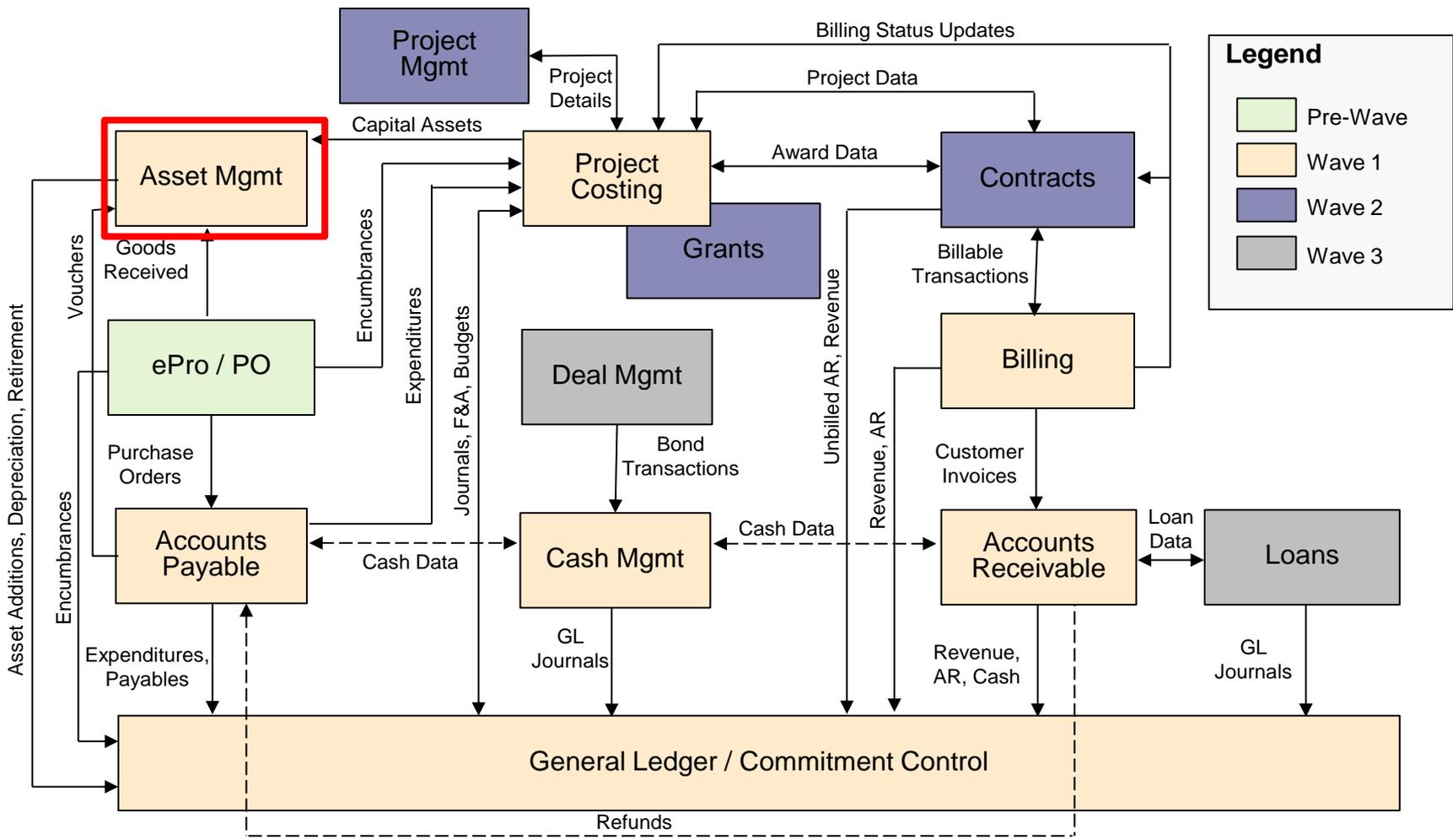
What You Should Take Away

- Process overview level understanding of the Wave 1 FI\$Cal business processes. For this session, the business processes are:
 - Leased Assets
 - Physical Inventory
 - Transfer Assets
 - New Use of Department Configurable Asset Attributes
- BPW Change Impact Tool for your department used to identify and manage department-specific impacts
- Understanding of the FI\$Cal end-user roles for participation in the Wave 2 Role Mapping Workshop

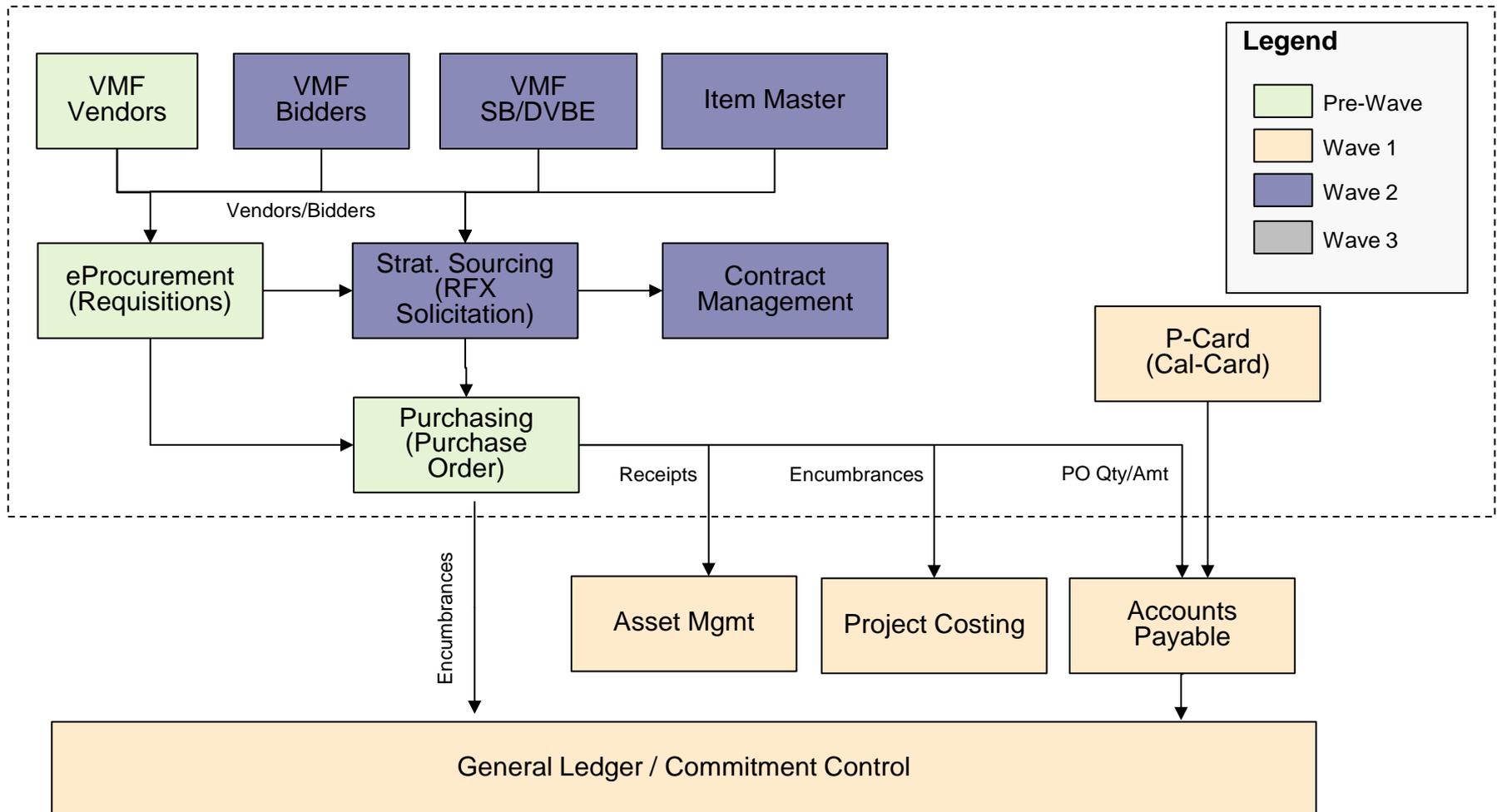
FI\$Cal Solution Overview



FI\$Cal Accounting Solution



FI\$Cal Procurement Solution



What is included in Wave 1

- FI\$Cal will be the State's system of record for capital and non-capital assets for Wave 1 departments.
- Assets will primarily be added to Asset Management (AM) via integration with the Purchasing (PO) and Accounts Payable (AP) modules. In some cases, assets can be added directly into AM.
- All assets added to FI\$Cal using Statewide Asset Profiles to standardize useful lives and asset classification for CAFR reporting purposes.
- Depreciation is calculated and stored for each individual asset in FI\$Cal.
- Accounting Entries for financial transactions will be created (nightly) in batch and automatically sent to General Ledger.
- Departments are responsible for processing Depreciation Close (month-end depreciation expense).

What is included in Wave 2

- Basic Capital/Operating Leases
- Ability to link asset to a Procurement Contract for reference purposes
- New use of Department Configurable Asset Attributes
- Submission and approval of the STD Form 158 for Inter-Unit transfers including workflow approval
- Physical Inventory / Barcode Scanning
 - Integrated scanning solution Asset Advantage is now available
 - Departments with existing technology (scanners) may choose to develop own process for integrating with FI\$Cal
 - Manual Counts are supported

Leased Assets Overview

- The Leased Assets process covers the lease lifecycle for operating and capital leases as determined by FASB 13.
- Basic Capital and/or Operating Leases
- Full integration with AP for voucher/payment creation
- Advance Payment or Payment in Arrears supported
- Leases may not be reclassified between Capital Lease and Operating Lease types
 - If reclass is needed, must first retire the lease and then re-add

Leased Assets Overview

■ Lease Accounting Entries

Action	Debits	Credits
Add	<ul style="list-style-type: none"> •AD Accumulated Depreciation •FA Leased property under capital leases (capitalized lease amount) 	<ul style="list-style-type: none"> •DE Depreciation Expense •LO Obligations under capital leases
Adjust	<ul style="list-style-type: none"> •AD Accumulated Depreciation •FA Leased property under capital leases (capitalized lease amount) 	<ul style="list-style-type: none"> •DE Depreciation Expense •LO Obligations under capital leases
Transfer In	<ul style="list-style-type: none"> •FA Leased property under capital leases (capitalized lease amount) •DE Depreciation Expense 	AD Accumulated Depreciation
Transfer Out	<ul style="list-style-type: none"> •AD Accumulated Depreciation 	<ul style="list-style-type: none"> •FA Leased property under capital leases (capitalized lease amount) •DE Depreciation Expense
Retire	<ul style="list-style-type: none"> •CA Proceeds [Proceeds] •LO Obligations under capital leases [Guaranteed Residual] •AD Accumulated Depreciation [Current Reserve] •LO Obligations under capital leases [Remaining Lease Payments] 	<ul style="list-style-type: none"> •LG Guaranteed Residual Payable [Guaranteed Residual] •FA Leased property under capital leases [Current Cost] •GL Gain/Loss on leased property [Remaining Payments + ((Proceeds - Removal Cost) + (Cost - Reserve))]

Leased Assets Overview

- Lease Accounting Entries

Application	Account	Debit	Credit	Distribution Type
Asset Management	Lease Obligation	950		LO
Asset Management	Lease Obligation Contra		(950)	LP
Asset Management	Lease Interest Expense	50		LI
Asset Management	Lease Interest Contra		(50)	LC
Payables	Lease Obligation Contra	950		
Payables	Lease Payable		(950)	
Payables	Lease Interest Contra	50		
Payables	Lease Payable		(50)	

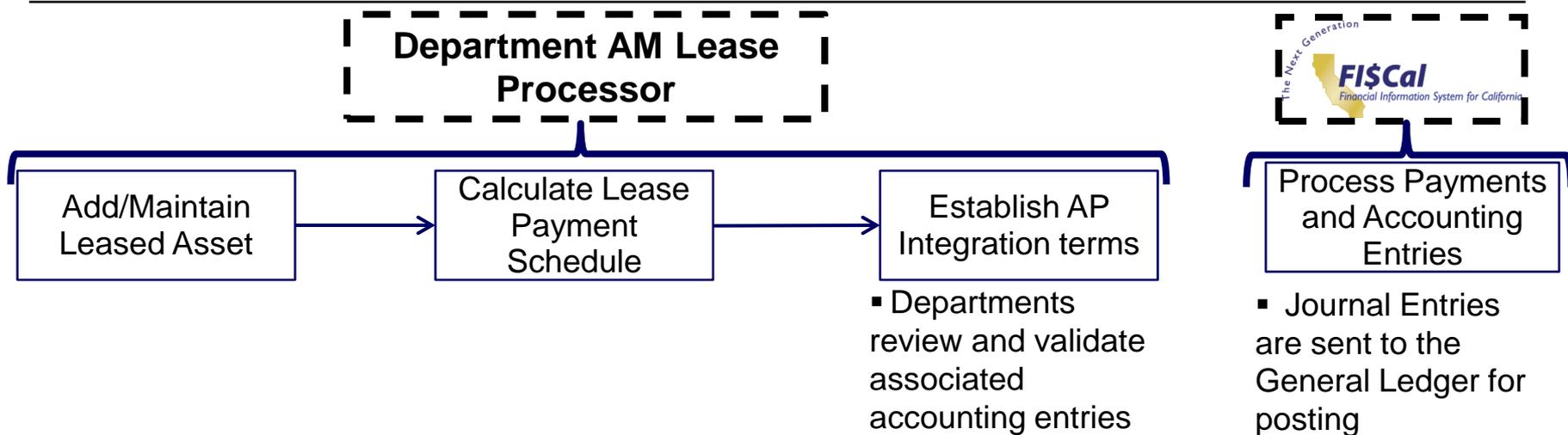
Leased Assets Overview

- Real Property Leases or any lease with cost index based payment schedules will be managed in FI\$Cal as Procurement Contracts
 - Lease Payment Schedules will be voucher release schedules on the contract
 - Assets may be added manually as needed if the lease needs to be amortized.

Leased Assets Key Terms

Term	Definition
Capital Lease	A capital lease is treated as a financial asset. It has a lease term and lease payment amount. The lease is carried on the balance sheet and is periodically depreciated.
Operating Lease	An operating lease is treated as a nonfinancial asset to which no cost information is associated. It is normally expensed and can include rent and monthly payments that are expensed periodically.
Transaction Types	Identifies the type of transaction that occurs in Asset Management. Transaction types are used to determine which accounts to use when creating journal entries and include: <ul style="list-style-type: none"> • LPY – Lease Payment

Leased Assets Summary Flow



Key Impacts

- FI\$Cal creates the accounting entries to be sent to the General Ledger for Leased asset transactions and payments
- Payments run through interest and obligation clearing accounts with AM and AP

Leased Assets – Illustration



[Definition](#) | [Cost](#) | [Step Lease Payment](#) | [Payment Schedule](#) | [Payables Integration](#)

Unit:	US001	Asset ID:	NEXT	Trans Date:	<input type="text" value="10/09/2014"/>
Profile ID:	<input type="text"/>			Acctg Date:	<input type="text" value="10/09/2014"/>
Description:	<input type="text"/>			Trans Code:	<input type="text"/>
CAP #:	<input type="text"/>	Seq #:	<input type="text"/>	Currency:	USD
Asset Type:	<input type="text"/>	Subtype:	<input type="text"/>	Rate Type:	CRRNT
Serial ID:	<input type="text"/>	Tag Number:	<input type="text"/>		

Prior Payments in Curr. Period

Lease Information

Lease ID:	<input type="text"/>	Acceptance Date:	<input type="text"/>
Description:	<input type="text"/>	Receipt Date:	<input type="text"/>
Vendor ID:	<input type="text"/>	Lease End Date:	<input type="text"/>
Vendor Contact:	<input type="text"/>	Display Alert Days:	<input type="text"/>
Responsibility:	<input type="text"/>		
Comment:	<input type="text"/>		

Leased Assets – Illustration

Lease Term	
Lease Term:	<input type="text"/> Periods
Estimated Life:	<input type="text"/> Periods
Interest Rate (%):	<input type="text"/>
Borrowing Rate(%):	<input type="text"/>
Payment Schedule ID:	<input type="text"/> ▼
Fair Value:	<input type="text" value="0.00"/>
FV Template ID:	<input type="text"/>
FV Group ID:	<input type="text"/>
Guar. Residual Value:	<input type="text" value="0.00"/>
<input type="checkbox"/> BPO <input type="checkbox"/> BRO <input type="checkbox"/> Transfer Ownership end lease <input type="checkbox"/> Step lease	
Minimum Rental Payment (MRP):	<input type="text" value="0.00"/>
Minimum Lease Payments (MLP):	<input type="text" value="0.00"/>
Present Value Lease Payments:	<input type="text" value="0.00"/>
Capitalized Lease Amount:	<input type="text" value="0.00"/>
Interim Rent (Monthly):	<input type="text" value="0.00"/>
<input type="checkbox"/> Capitalize Interim Rent	
Lease Payment Type <input type="radio"/> Advance <input checked="" type="radio"/> Arrears	
Lease Type <input checked="" type="radio"/> Capital <input type="radio"/> Operating <input type="button" value="Verify"/>	
<input type="button" value="Calculate"/>	

Leased Assets – Illustration

[Favorites](#) > [Main Menu](#) > [Asset Management](#) > [Asset Transactions](#) > [Leased Assets](#) > [Express Add](#)

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[New Window](#) | [Help](#) | [Personalize Page](#)

[Definition](#) | [Cost](#) | [Step Lease Payment](#) | [Payment Schedule](#) | [Payables Integration](#)

Unit: US001 **Asset ID:** NEXT **Status:** In Service
Lease Book: CORP Corporate **Currency:** USD

Asset Cost Information [Personalize](#) | [Find](#) |  | [First](#) 1 of 1 [Last](#)

[Cost](#) | [Chartfields](#) | [Depreciation](#) 

Quantity	Cost	Currency	Salvage Value	Currency	Category	Cost Type		
<input type="text" value="1.0000"/>	<input type="text" value="0.00"/>	USD	<input type="text" value="0.00"/>	USD		<input type="text"/>		<input type="button" value="+"/> <input type="button" value="-"/>

[Definition](#) | [Cost](#) | [Step Lease Payment](#) | [Payment Schedule](#) | [Payables Integration](#)

Leased Assets – Illustration

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[Definition](#) | [Cost](#) | [Step Lease Payment](#) | [Payment Schedule](#) | [Payables Integration](#)

Unit: US001 **Asset ID:** NEXT **Status:** In Service
Lease Book: CORP Corporate **Currency:** USD

Payment Schedule							Personalize Find		First 1 of 1 Last	
Payment Date	Payment Total	Currency	Interest Expense	Obligation Reduction	Payment Type					
1 <input type="text" value=""/>	0.00	USD	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value=""/>					

[Definition](#) | [Cost](#) | [Step Lease Payment](#) | [Payment Schedule](#) | [Payables Integration](#)

Leased Assets – Illustration

[Favorites](#) > [Main Menu](#) > [Asset Management](#) > [Asset Transactions](#) > [Leased Assets](#) > [Express Add](#)

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[Definition](#) | [Cost](#) | [Step Lease Payment](#) | [Payment Schedule](#) | [Payables Integration](#)

Unit: US001 **Asset ID:** NEXT **Status:** In Service

Lease Book: CORP Corporate **Currency:** USD

Payment Schedule

[Personalize](#) | [Find](#) |  | [First](#) | 1 of 1 | [Last](#)

	Payment Date	Payment Total	Currency	Payables Integration	AP Business Unit	Voucher ID	Invoice Number	Payment Status		
1	<input type="text" value=""/>	0.00	USD	<input checked="" type="checkbox"/>	US001 	NEXT	<input type="text" value=""/>	Approved-Auto	+	-

[Save](#) | [Notify](#) | [Refresh](#)

[Add](#)

[Definition](#) | [Cost](#) | [Step Lease Payment](#) | [Payment Schedule](#) | [Payables Integration](#)

Leased Assets Department Roles

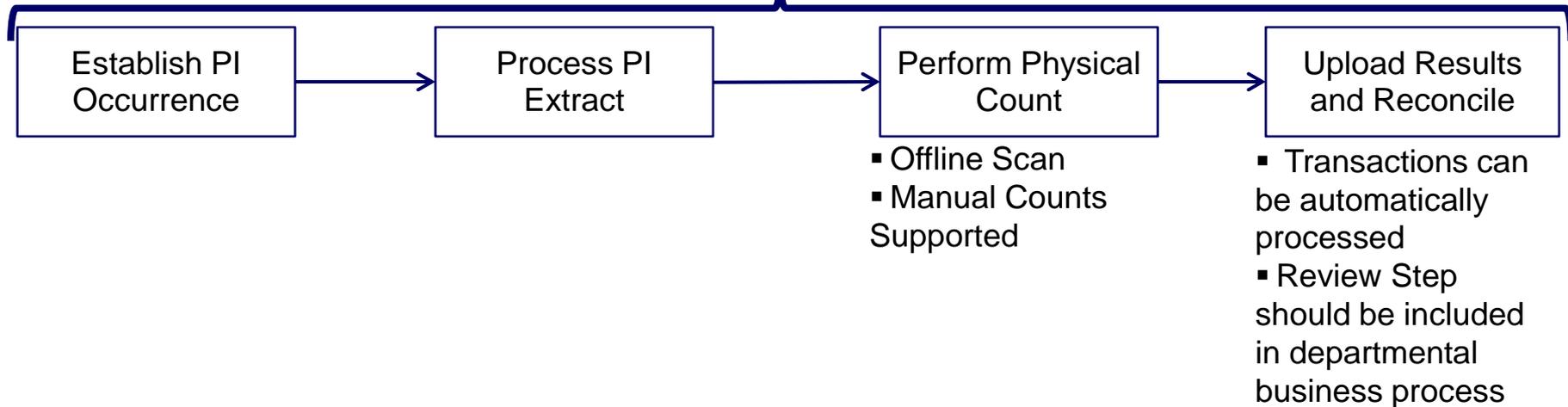
FI\$Cal End-User Role	Description
Department AM Lease Processor	Department user that processes Leased Assets

Physical Inventory Overview

- The Physical Inventory Process covers all the activities related to barcode scanning or manually conducting a physical inventory of assets.
- This includes the following sub-processes:
 - Integrated scanning solution Asset Advantage is now available
 - Departments with existing technology (scanners) may choose to develop own process for integrating with FI\$Cal
 - Manual Counts are supported

Physical Inventory Summary Flow

Department AM PI
Processor



Key Impacts

- Overs and Unders Report will display exceptions
- PI History record is entered in the system for all found assets

Physical Inventory – Illustration

Favorites ▾ Main Menu ▾ > Asset Management ▾ > Physical Inventory ▾ > Define Inventory Occurrence

Home | Worklist | Add to Favorites | Sign out

ORACLE

New Window | Help | Personalize Page

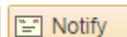
Definition | Transaction Defaults

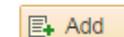
Physical Inventory ID: 2014PI *PI Name:

Physical Inventory Parameters

Unit:	<input type="text"/>	Book Name:	<input type="text"/>
Start Date:	<input type="text"/>		
End Date:	<input type="text"/>		
Last Step:	0 Initially Created		
Capital Extract ID:	<input type="text"/>	Capital Scan ID:	<input type="text"/>
Non Capital Extract ID:	<input type="text"/>	Non Capital Scan ID:	<input type="text"/>
Oper Lease Extract ID:	<input type="text"/>	Oper Lease Scan ID:	<input type="text"/>

Comments

 Save  Notify

 Add  Update/Display

Physical Inventory – Illustration

Favorites ▾ Main Menu ▾ > Asset Management ▾ > Physical Inventory ▾ > Define Inventory Occurrence

Home | Worklist | Add to Favorites | **Sign out**

ORACLE

New Window | Help | Personalize Page

Definition Transaction Defaults

Physical Inventory ID: 2014PI

Auto Approval	Transactions Enabled		
<input type="checkbox"/> Approve	<input checked="" type="checkbox"/> Non-Financial Adds	<input type="checkbox"/> Transfers	<input checked="" type="checkbox"/> Retirements
	<input checked="" type="checkbox"/> Physical Asset Changes	<input type="checkbox"/> Non Capital Transfer	<input type="checkbox"/> Non Capital Retirement
	<input checked="" type="checkbox"/> Asset Updates	<input type="checkbox"/> Operating Lease Transfer	<input type="checkbox"/> Operating Lease Retirement

Transaction Defaults			
*Transaction Date:	<input type="text"/> 31	*User ID:	DHoferkamp
*Accounting Date:	<input type="text"/> 31	*Interface ID:	10000012
Transaction Code:	<input type="text"/>	*Open Transaction ID:	<input type="text"/>

Retirement Defaults			
*Disposal Code:	Retirement by Sale ▾	Voluntary Conversion	Type
*Retirement Convention:	FM 🔍	<input checked="" type="radio"/> Voluntary Conversion	<input checked="" type="radio"/> Ordinary Retirement
*Retire Option:	Calculate Gain/Loss ▾	<input type="radio"/> Involuntary	<input type="radio"/> Extraordinary

Save Notify

Add Update/Display

Physical Inventory – Illustration

Load/Match/Reconcile PI Info

Run Control ID: 2014PI [Report Manager](#) [Process Monitor](#)

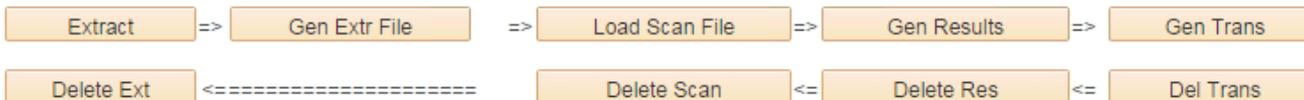
PI ID:

File Name:

Export / Import

Scanner File

Last PI Step Executed:



Request Information

Extract Data allows you to extract all your current PS/AM data into a format you may load into a Bar-code reader. If you accumulate PI Data in a Bar-code reader, you may run Load Data to get that data into the PS/AM PI system. Enter the filename you want to load. The physical inventory process also supports web services to extract and load data.

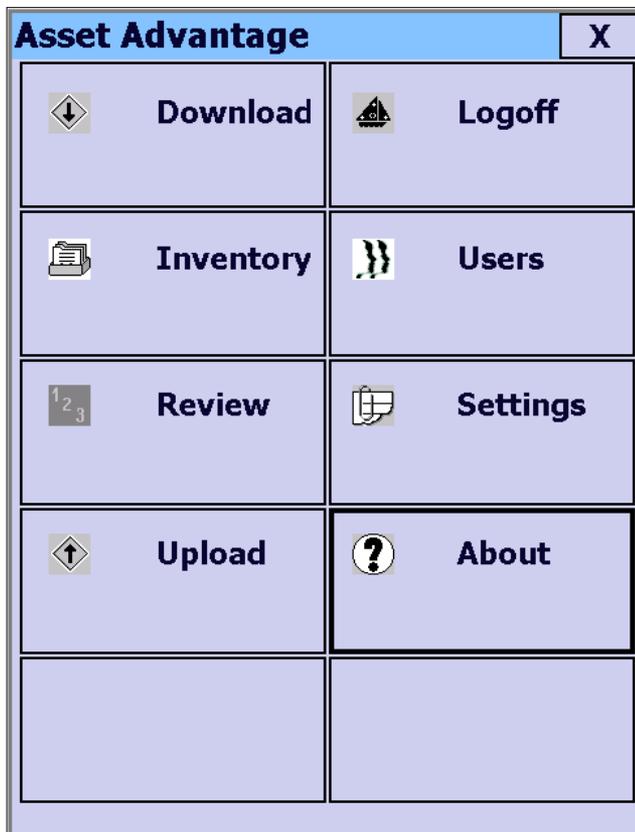
Once you have data in the PS/AM PI system, you may match that data to the current PS/AM data to help your reconciliation process.

Asset Advantage for PeopleSoft

- Fully Supports PeopleSoft Asset Management Functionality
- Extends PeopleSoft Asset Management through Mobile Devices, Bar Code and RFID
- Seamlessly Update PeopleSoft Asset Management Database for Ownership, Location and Other Attributes

Asset Advantage Functionality

User Touch Screen Main Menu on Mobile Device

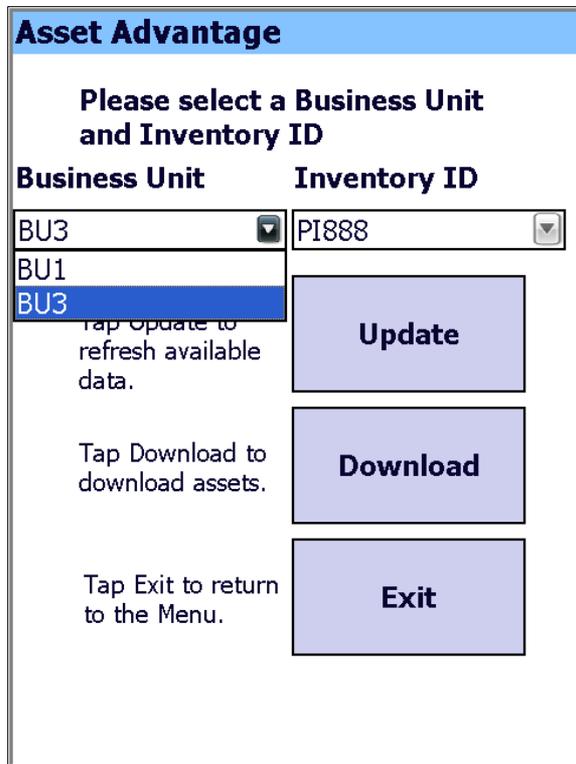


User selects from the Menu the following Asset Functions

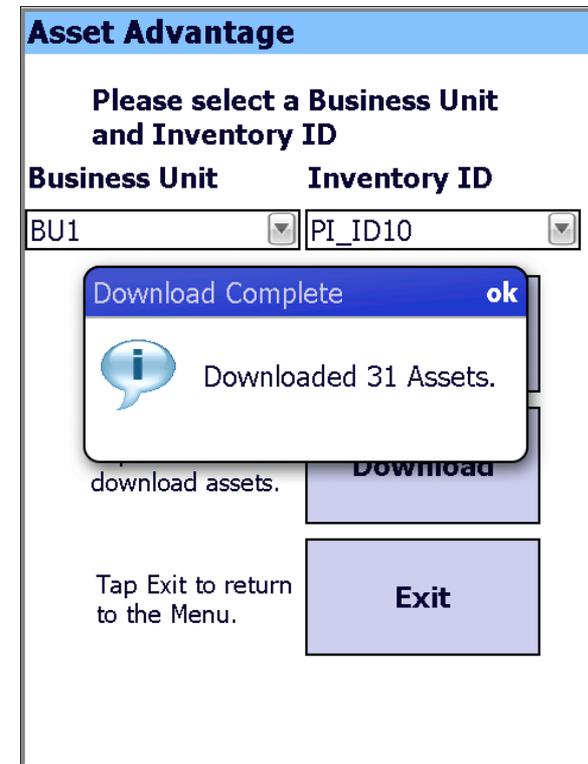
- **Download** directly from PeopleSoft to Mobile Device the Physical Inventory of Assets to be Counted
- **Inventory** count of PeopleSoft Assets allowing editing of Attributes like Location, Ownership, etc.
- **Review** Counted and Uncounted Assets before Uploading into PeopleSoft
- **Upload** verified Counted Assets directly into PeopleSoft

Download Functionality

User's Mobile Device Download Screens



- User selects Business Unit, Inventory IDs based on PeopleSoft Security



- User gets Verification of number of Assets Downloaded to Mobile Device from PeopleSoft

Barcode Functionality

User's Mobile Device Physical Inventory Screens

Asset Advantage

Please select a Business Unit and Inventory ID

Business Unit **Inventory ID**

BU3 PI888

BU1

BU3

Bar Code RFID

Next **Exit**

- User selects Physical Inventory to Count and Method (Bar Code vs. RFID)

Asset Advantage

Select or Enter Location

OTHER

Please enter other location

The global location setting is enabled. Select a location to use as a default.

OK **BACK**

- User Configures Location Information

Asset Advantage

Tag No: 47

Auto Save Retag Item

Review Required Ask on Add

Copy	Name	Attribute
	Serial	SERIAL_ID47
R ON	Loc	LOCATION15
	Model	MODEL30
L OFF	AssetId	ASSET_ID12
L OFF	DeptId	DEPTID10
R OFF	Descr	DESCR30

To edit an attribute, double tap it.

Review **Save** **Cancel**

- User scans/reads the Asset Bar Code / RFID Tag displaying the Attributes & can Edit

RFID Functionality

User's Mobile Device Physical Inventory Screens

Asset Advantage

Please select a Business Unit and Inventory ID

Business Unit	Inventory ID
BU1	PI_ID10

Bar Code
 RFID

Asset Advantage

Select Location

LOCATION1
LOCATION1
LOCATION12
LOCATION15
LOCATION2

Please select a location to screen scan results against

Asset Advantage

Counted:	0
Ready:	0
Missing:	0
Extra:	0
Tags Found:	0
Tags Expected:	16
Saved:	0

Summary	Counted	Missing	Extra	Saved

Asset Advantage

Counted:	2
Ready:	1
Missing:	14
Extra:	6
Tags Found:	8
Tags Expected:	16
Saved:	0

Summary	Counted	Missing	Extra	Saved

- User selects Physical Inventory to Count and Method (Bar Code vs. RFID)

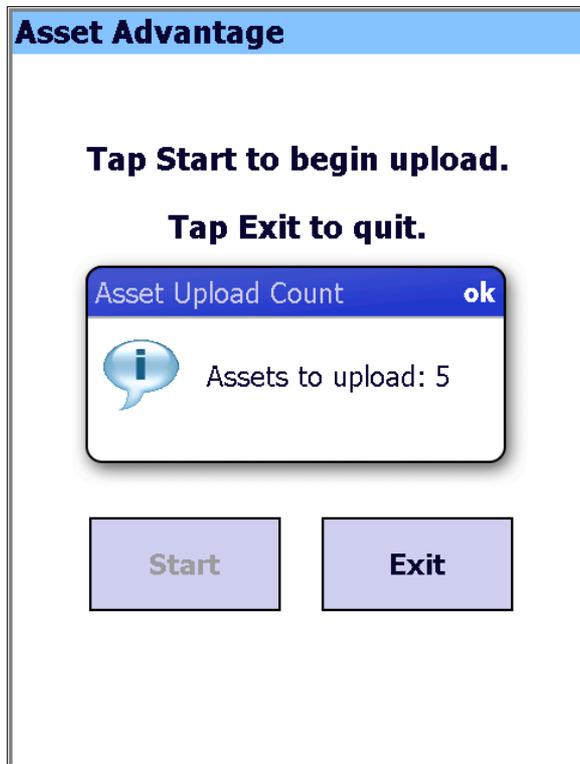
- User Selects Location Information

- Summary Tab displays the Tags Expected total based on the download table.

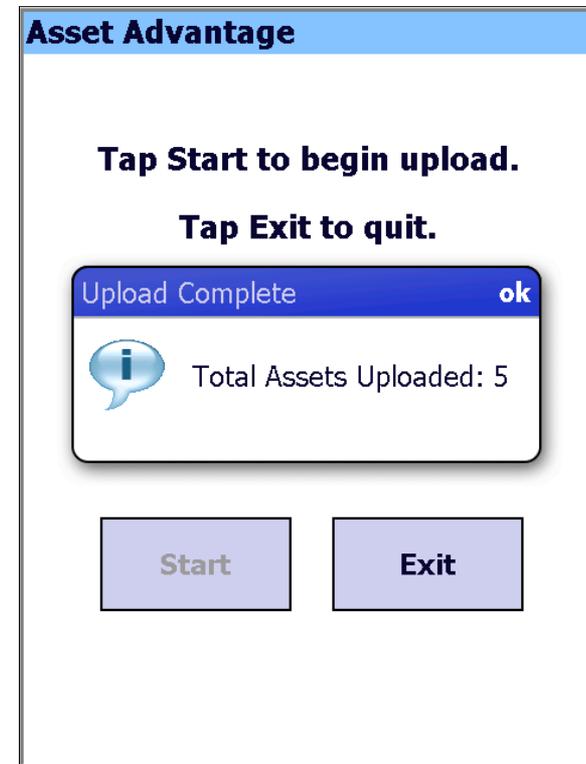
- After scan button, pressed, Summary Tab and Grid Lists populate based on RFID Tags recognized.

Upload Functionality

User's Mobile Device Upload Screens



- User is shown number of assets counted before uploading to PeopleSoft



- User is shown number of assets uploaded to PeopleSoft for Validation

Physical Inventory Department Roles

FI\$Cal End-User Role	Description
Department AM PI Processor	Department user that processes Physical Inventory

Transfer Assets Overview

- The **Transfer Business Process** covers all activities related to managing the cost of the asset after it has been placed in service.
- This includes the following sub-processes:
 - **Inter-Unit Transfers***
 - **Intra-Unit Transfers**
 - **Cost Adjustment**
 - **Re-categorize Asset**

- * Beginning in Wave 2, all Inter-Unit transfers originating from a FI\$Cal department will be managed on the workflow enabled STD Form 158 page within FI\$Cal.

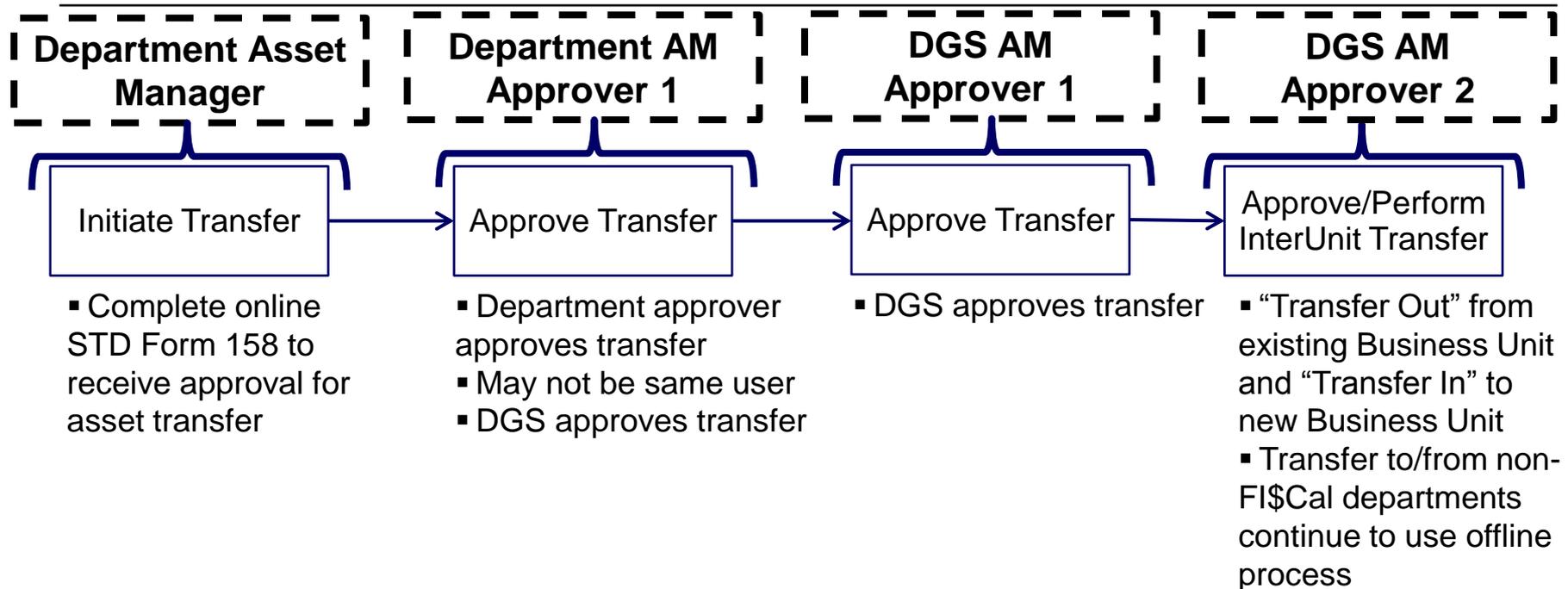
Transfer Assets Key Terms

Term	Definition
Transaction Types	Identifies the type of transaction that occurs in Asset Management. Transaction types are used to determine which accounts to use when creating journal entries and include: <ul style="list-style-type: none"> • ADJ – Adjustments • TRF – Transfers • RET – Retirements • RCT – Re-Categorize
Intra-Unit Transfer	The change in possession of an asset from one ChartField combination to another ChartField combination. Assets will be transferred using the original cost and current accumulated depreciation for that asset within a Business Unit.

Transfer Assets Key Terms

Term	Definition
Inter-Unit Transfer	The change in possession of an asset from one Business Unit to another. The asset/list of assets will be sent to DGS personnel for approval. Once approved, the transactions will occur automatically in FI\$Cal. Assets will be reflected as Transfer Out/Transfer In
Cost- Adjustment	Manual adjustment (+/-) of the cost of an asset
Re-categorize	Change in the category (GL Account) of the asset

Transfer Assets – Inter-Unit



Key Impacts

- Once approved, Asset Transfer is performed in FI\$Cal for Wave 1 and 2 departments
- InterUnit Transfers create a new asset for the receiving department. Asset will be transferred using the current cost and accumulated depreciation.
- All asset information (physical and financial) will be transferred with the asset

Transfer Assets – Intra-Unit

Department Asset
Manager

Perform IntraUnit
Transfer

- Update ChartField for asset within the same Business Unit

Key Impacts

- Transfer between Funds will initiate Funds balancing entries
- Workflow will remain outside of FI\$Cal

Transfer Assets – Illustration

- Cost/adjust transfer page

[Favorites](#) > [Main Menu](#) > [Asset Management](#) > [Asset Transactions](#) > [Financial Transactions](#) > [Cost Adjust/Transfer Asset](#)



[Main Transaction](#) | [Cost Information](#) | [WF Functions Work](#)

Unit: 0820 **Asset ID:** 00000000560 LAW ENFORCEMENT **Tag:** 123456789997 In Service

Main Transaction

Transaction Date:	<input type="text" value="04/21/2014"/> 	<input checked="" type="checkbox"/> Copy Changes to Other Books Copy to Other Books Options
Accounting Date:	<input type="text" value="04/21/2014"/> 	
Transaction Code:	<input type="text"/> 	
Rate Type:	<input type="text" value="CRRNT"/> 	

Transfer Other Books by:	<input type="text" value="Amount"/>
Adjust Other Books By:	<input type="text" value="Amount"/>
Include Convention:	<input type="text" value="Exclude Convention"/>

Action:

[Save](#) | [Return to Search](#) | [Notify](#) | [Update/Display](#) | [Include History](#)

[Main Transaction](#) | [Cost Information](#) | [WF Functions Work](#)

Transfer Assets – Illustration

- Intra-Unit Transfer

[Favorites](#) > [Main Menu](#) > [Asset Management](#) > [Asset Transactions](#) > [Financial Transactions](#) > [Cost Adjust/Transfer Asset](#)
[Home](#)

FI\$Cal

[Main Transaction](#) | [Cost Information](#) | [WF Functions Work](#)

Unit: 0820 **Asset ID:** 00000000560 LAW ENFORMENT **Tag:** 12345678997 In Service

[Change Location](#)

Book [Find](#) | [View All](#) First 1 of 2 Last

Book Name: CAPITAL Capital Book **Base Currency:** USD **Convention:** Actual Month

[Cost History](#)

Edit Cost Information

Quantity	Cost	Salvage	Category	Cost Type	Unit
1.0000	5,000.00	0.00	EQUIP	<input type="checkbox"/>	0820

Chartfields [Personalize](#) | [Find](#) | [View All](#) First 1 of 1 Last

Reference	Fund	ENY	Program	Project	Rpt Structure	Svc Loc	Agency Use
	0001	2013	0435019				

Adjust Current Row By: USD [Apply](#)

[Save](#) [Return to Search](#) [Notify](#)
[Update/Display](#) [Include History](#)

[Main Transaction](#) | [Cost Information](#) | [WF Functions Work](#)

Transfer Assets Department Roles

FI\$Cal End-User Role	Description
Department Asset Manager	The department end user who enters adjustments to an asset, performs IntraUnit/ InterUnit transfers for an asset, and processes retirements/ reinstatements for an asset
Department AM Approver 1	Department user that approves Inter-Unit transfer requests. Workflow only role.
DGS AM Approver 1	Control Agency user that approves Inter-Unit transfer requests. Workflow only role.
DGS AM Approver 2	Control Agency user that approves Inter-Unit transfer requests. Workflow only role.
DGS Asset Processor	Control Agency user that approves and processes Interunit Transfers and Asset Retirements

Technology Considerations – Interfaces

Interface	Definition
None identified	

Technology Considerations – Conversions

Conversion	Definition
None identified	

Next Steps

- Share BPW materials at your department
- Complete the BPW Change Impact Tool
- Review with your FI\$Cal CMO Department Readiness Coordinator
 - Identify and work on updating internal department policies, processes, and documentation
- Prepare for:
 - Role Mapping Working Session – November 2014
 - Change Workshop – February 2015

Role Mapping Working Session

- 2-hour facilitation session Intended for Wave 1 and Wave 2 Department Implementation Team (DIT) members
- FI\$Cal will provide DITs with detailed instructions on how to fill out the Role Mapping Tool for their department
 - “Do’s and Don Hoferkamp’ts” of the Role Mapping Template
 - To take place at:

FI\$Cal Project site
2000 Evergreen Street
Jade Auditorium
Thursday, November 6, 2014
9:00 a.m. – 11:00 a.m.

*Remote Dial-In will be available to those geographically dispersed

Asset Management Change Impact Activity

- Description:
 - FI\$Cal walk through one example change impact
 - At your table, discuss how the FI\$Cal business processes and related change impacts may affect your department
 - Document **three impacts** in your BPW Change Impact Tool
- Roles:
 - **Facilitator** – Helps lead the discussion with your department on the FI\$Cal business processes and change impacts
 - **Recorder(s)** – Captures the department-specific impacts from the activity in your BPW Change Impact Tool
- Time:
 - You will have 30 minutes for this activity.

Question and Answer



FI\$Cal Project Information:

<http://www.fiscal.ca.gov/>

or e-mail the FI\$Cal Project Team at:

fiscal.cmo@fiscal.ca.gov

Transfer Assets

