FI$Cal Focus

FI$CAL: TRANSPARENCY. ACCURACY. INTEGRITY.

Wave 1 Cutover

Wave 1 Cutover has officially begun. After completing a successful dress rehearsal of Cutover activities in June, FI$Cal has now begun the official Cutover for Wave 1.

What is Cutover? Cutover is a process of transitioning from one system to another. Department involvement in this process began at 6 pm on June 30 when the departments closed their financial books and started extracting data for data conversion on July 1. FI$Cal may require assistance from departments in correcting data files from July 1 to July 6. Once this data is loaded, the department users will validate and/or manually enter any additional data into the new system from July 7 to July 10.

As it was for dress rehearsal, Cutover is a 24/7 operation for the FI$Cal Project Team; during which time, we will be working around the clock Monday through Sunday. We are committed to making Cutover a success. Thank you for all of your time and effort to help us reach this milestone!

	T 6/24	W 6/25	T 6/26	F 6/27	S 6/28	S 6/29	M 6/30	T 7/1	W 7/2	T 7/3	F 7/4	S 7/5	S 7/6	M 7/7	T 7/8	W 7/9	T 7/10	F 7/11	S 7/12	S 7/13	M 7/14	T 7/15	W 7/16
Start of Wave 1 Cutover	■																						
Environment Build		■	■	■	■	■	■	■	■	■													
Receive Dept Conversion Files											■												
FI$Cal Stages Conversion Files												■	■										
FI$Cal Loads & Runs Conversion Files														■	■								
Depts Validate Converted Data																	■	■					
Depts Enter Manual Conversion Data																			■	■			
FI$Cal Performs Final Preparation Activities																					■	■	■

24/7 Operation

Thank You As we wrap up User Acceptance Testing and Unscripted User Acceptance Testing for Wave 1 here at FI$Cal, we just want to recognize and thank our Wave 1 departments for all of the time and effort they put into this process. We know testing pulled you away from your normal jobs for hours and days on end at times and we just want to acknowledge all you did to help us ensure we are ready for Go Live. This project is a partnership and without you we could never be successful. So in short, *THANK YOU*!

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Resources Available!

What can I do to prepare for FI$Cal? This is a question we are often asked at the Project. The Information Technology Leadership Academy (ITLA) has put together several Project Readiness Guides to help departments prepare for their transition to FI$Cal. The emphasis of these guides is on two key success factors of transition: Business Process Modeling and Organizational Change Management.

The first document is the Organization Change Management Readiness Guide. The ITLA has put together this guide specifically for departments to provide them with a useful summary of Organizational Change Management in order to help departments prepare for change during their transition to FI$Cal. This guide also includes a useful readiness assessment questionnaire to help you determine how ready your department is for change and what you can do to improve your "readiness."

The second document is the Business Process Modeling Quick Start Guide. This guide talks about the value of documenting your business processes and how it leads to program and process improvements,

increases efficiencies, and creates a greater understanding of the business you are in. This is a high-level guide to provide an introduction to Business process Modeling.

Finally, there is the Business Process Modeling Readiness Guide. This guide will help your department to identify, document, and align your current As-Is business processes to the new To-Be processes. A single, structured Business Process Modeling approach greatly assists individual departments with a more efficient transition.

We hope that you will find these guides useful as you prepare for your transition to FI$Cal. In addition to the links provided in this article, these documents can be found on our FI$Cal website by clicking here.

What's New in Wave 2

You may be wondering about some of the new functionality that FI$Cal will be rolling out with Wave 2 in July 2015. One of the things that will be happening in Wave 2 is that the Project will officially be deploying the statewide control functions for the Department of General Services. This includes the transition to FI$Cal as the Procurement System of Record. As part of this process, FI$Cal will replace BidSync and all users statewide will use FI$Cal for the following activities:

- To search for small business (SB) and Disabled Veteran Business Enterprise (DVBE) vendors and Leveraged Procurement Agreements (for example, California Multiple Award Schedules (CMAS), Master Service Agreements (MSA), and statewide contracts.
- To advertise their contract solicitations in FI$Cal.
- To rely on FI$Cal to push a link for the advertisements to bidders registered to be notified when specific commodity codes are advertised.
- To post to FI$Cal their notices of intent to award and the award of their contracts.

In addition, vendor records for all departments, including deferred and exempt departments, will be integrated into the statewide Vendor Management File in FI$Cal in Wave 2.

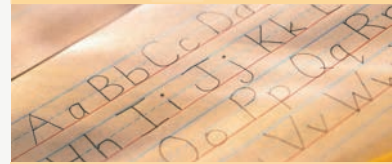We look forward to rolling out this new functionality to departments in July 2015.

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Any questions, please contact us at: fiscal.cmo@fiscal.ca.gov