FI$Cal One state. One system.	**FI$CAL USER COMMUNITY FORUM** **DATE: THURSDAY, JANUARY 19, 2017** **TIME: 1:00PM – 2:30PM** **LOCATION: CSU CHANCELLOR'S OFFICE, 401 GOLDEN SHORE,** **LONG BEACH, CA 90802 - WALLACE ROOM**

Facilitators:	Julie Bianucci Peter Bedell Wes Riley Bill Harrigan
Meeting Purpose: **Type of Meeting:**	Southern California FI$Cal User Community Forum

AGENDA TOPICS/MINUTES

#	Topic *[Brief description]*	Presenter *[Name]*
1	Introduction/Agenda/Project Status	Julie Bianucci
2	Enterprise Intake Process	Peter Bedell
3	FSC: What We've Heard From You / A Look Ahead to 2017	Wes Riley
4	SCO: Assets, Encumbrances, & Role Mapping / Close	Bill Harrigan

QUESTIONS AND ANSWERS

Q1. What is WebEx?	A1. WebEx is screen sharing software that allows FSC representatives to connect with departmental customers to resolve any technical issues. This allows FSC staff to resolve any issues live. This service is optional to all departments with departmental IOS permission.
Q2. What kind of preparation, resources, and information can we expect from FI$Cal before going live in the System starting July 1, 2017?	A2. FI$Cal will continue to host forums, which is a great way for departments to get a better understanding about the projects progress and any issues that have arisen from other departments. FI$Cal will also be hosting Process Impact Meetings where departments will get a clear understanding of the certain implications the FI$Cal System will have on your specific department. Online web-based training will be available for all departments and future role mapping discussions. Please contact us through the CMO Mailbox if you have any questions or concerns.

QUESTIONS AND ANSWERS

Q3. In regards to the in-service date, does this date correspond to its conversion into FI$Cal or its actual date in which the item was put into service?	A3. The in-service date simply means when an asset was put into service; not when it was purchased or converted into FI$Cal. Departments that are not yet in FI$Cal need to make sure that when converting their capitalized assets, they must include the correct in-service date and ensure accuracy based on the documentation you have for that asset.
Q4. What are some asset management module impacts?	A4. Currently you submit your asset information on a yearly basis in a Report 18 or 19. In FI$Cal, you will track the assets and run the deprecation yourself on a monthly basis as a part of Month-End Close (MEC). That information will then roll up into year-end and generate the Report 18 or 19. Now the System will generate the depreciation on its own. It'll be the same report information from FI$Cal. Departments must make sure that these reported assets have the correct in-service date and that its original amount is the same as when reported to SCO.
Q5. What is the in service date?	A5. It will be when that item is put in-service. You converted that information into FI$Cal when you went live into the System. Please go back and verify it that information is accurate. You need to ensure that this is the correct in-service date so that it matches your year-end reports.
Q6. What happens when a capital asset is purchased and received, but not officially put into service for several months?	A6. The capital asset will not start to depreciate until it is put into service. It's important to note the actual in-service date.
Q7. Is there a grace period for the sweep?	A7. There could be potentially a grace period, but by the time we actually do the sweep in July 2018, I do not believe you will need the grace period. The grace period refers to the year-end.