

Dear Department Sponsors and Department Liaisons,

We want to share the latest information resulting from changes to the State Controller's Office/State Treasurer's Office Release. We are committed to keeping you informed about your FI\$Cal implementation and our road to go live. Through it all, your FI\$Cal Readiness Coordinator and other FI\$Cal team members will continue to provide support. We appreciate your commitment to keeping your department informed and on track to complete FI\$Cal activities as currently planned.

Some planned FI\$Cal functionality will change for departments, but FI\$Cal tasks and activities will remain largely the same as originally planned.

Planned FI\$Cal Functionality

The following functionality **will** go live in July as planned. For these items, there will be changes at go live in July; you will operate as communicated to you during FI\$Cal Workshops, training, and other messaging.

- **Report 14 for Accounts Outside CTS:** All required departments will generate a Report 14 for any accounts outside of the Centralized Treasury System (CTS) or to confirm they have no accounts outside CTS. Departments will generate the Report 14 directly in FI\$Cal for their next reporting period, due August 20. This information must be approved by a department head or designee. Once Report 14 is generated, departments should print, sign, and send a paper copy with a wet signature to the State Controller's Office as part of year-end reporting requirements (STO will not require a printed/signed copy).

Some functionality **will not** go live in July as originally planned. For the items listed below, you should continue to operate the way you currently do today. There will be no change to the way you operate when we go live in July. The associated transaction information will be processed as it is today in legacy SCO and STO systems. It will not be entered into FI\$Cal.

Accounts Payable (AP)

- Submitting paper or electronic claims to SCO
- Expediting payments and requesting special handling

Accounts Receivable (AR)

- Submitting deposit slip information to STO using either EDF or paper deposit slips
- Submitting eFITS transactions
- Submitting remittance advice to STO

Cash Management (CM)

- Receiving ZBA reports from STO
- Requesting SCO initiate cross CTS bank transfers

General Ledger (GL)

- Using transaction requests
- Receiving the Agency/Fund Reconciliation Report
- Using legacy values in legacy systems

Loan Accounting (LA)

- Processing loans

Procurement (PO)

- Creating procurement only purchase order transactions

*For Bond Accounting, we will send a separate communication with additional detail.

Planned FI\$Cal Activities

While there are changes to the functionality, our timeline of activities remains largely the same.

- **Role Mapping:** The timeline for role mapping activities remains the same. The latest role mapping task is overdue. Please submit immediately if you haven't already.
- **SCO/STO Business Process Impacts Support Sessions:** These support sessions will continue through May 16 to help you understand how your department will be impacted by the SCO/STO Release.

We will stay in close contact with you to provide updated information. We will work closely with each department to address the changes and provide additional support where needed.

If you have any questions, please contact the Change Management Office at fiscal.cmo@fiscal.ca.gov.



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