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FI\$Cal

FOCUS

FI\$CAL: TRANSPARENCY. ACCURACY. INTEGRITY.

TRANSFORMING STATEWIDE PROCUREMENT

The Wave 2 implementation has Statewide Procurement functionality that will impact not only Wave 2 departments, but also Wave 4, Exempt, and Deferred departments, as well as the vendor community including Small Business and Disabled Veteran Business Enterprises (SB/DVBE).

That means along with the training Wave 2 departments will receive, the Project will be offering web-based training for the other groups impacted by the Wave 2 Statewide Procurement functionality.

Wave 4, Exempt and Deferred departments are currently finalizing their initial role mapping submission, which in turn will identify the staff that will need to be trained in FI\$Cal. Based on the roles they are assigned, the end-user will be directed to web-based training, job aids, and FAQs that relate to the System functionality they will be utilizing. These training materials will always be available for new users and existing users.

In partnership with the Department of General Services (DGS), the Project is reaching out to the vendor community in a variety of ways to explain the impact that FI\$Cal may have on their business. As part of this ongoing outreach, they will be receiving information about what their training will look like and when it will be available.

Change is Coming

The FI\$Cal Change Management Office (CMO) delivered four Wave 2 Change Workshops in March 2015.



These workshops were designed to support engaged leaders who seek to energize their Wave 2 departments about the change coming. Department managers and supervisors will conduct Change Discussions with their staff between March 16 and April 10, 2015, using FI\$Cal-provided materials, and return the completed *Change Discussion Checklist and Log* to CMO. This will prepare the staff for end-user training that begins on April 28, 2015 and ultimately, how they see themselves contributing in their FI\$Cal role. Jon Jackson, CMO Training Supervisor, facilitated the workshops in a very interactive and engaging manner with the assistance of CMO Training Supervisor Suzanne Walker. “Thank you for having a presenter who was engaging and informative!” and “Jon is a great instructor” were two items

among positive feedback received. To sustain the forward momentum from these workshops, participants are responsible for keeping their staff informed and engaged on a continuous basis.

WES' PERSPECTIVE

A Message From FI\$Cal Project Leadership

The re-engineering, modernization, and automation of some of the State's business processes is long overdue. The lifecycle and resiliency of our legacy systems has been truly impressive, but just as we've realized that it is no longer in our best interests to use service vehicles, safety equipment, or fire-fighting technology built in the 1970's, the same holds true for our financial management systems. That's why I'm so excited to be building a new service center to support this historic project.

The scale, complexity, and magnitude of the FI\$Cal System is truly breathtaking. Together with my partners, we will build a 24 hour 7 day a week service center that delivers world-class customer service befitting the Enterprise Resource Planning system of the government of the eighth largest economy in the world. We will accomplish this by collaborating with one of the leading information technology system integrators in the industry and by leveraging globally

proven Information Technology Infrastructure Library principles, best practices, and continual service improvement. As each Wave of departments comes on board, the FI\$Cal Service Center's capacity and quality will continue to grow by carefully measuring our performance to ensure exceptional customer service. We will constantly improve our efficiency, fine-tune our processes, and ultimately we will produce a top-of-class, best-of-breed service center.

The level of personal commitment, time, sacrifice, and passion I've seen my partners invest on this Project every day is also breath-taking. As a student of political science, I deeply value the transparency into California's finances that FI\$Cal will provide. It's thrilling to be part of such a grand effort to strategically invest our scarce public sector resources that will ultimately deliver such a superior return on investment to the California taxpayer.

Wes Riley is FI\$Cal's Service Center Manager

FI\$CAL FORUM A SUCCESS

Thank you for your participation in the March FI\$Cal Forum. There were 471 attendees representing 100 departments in attendance. If you were not able to attend, but would like to view the material presented at the Forum, you can find it on our website or by clicking [here](#). Included in the presentation are some great tips for future waves from Sharleen (Shar) Finn, Fiscal Manager of the California State Library.

FI\$Cal Forum AM/PM Session Poll Results

Q-#1: What wave is your department in?			
Responses			
Answers	AM	PM	Total %
Wave 1	5	5	6%
Wave 2	26	17	26%
Wave 4	40	40	49%
Deferred or Exempt	18	6	15%
What's a Wave?	3	4	4%
Total = (164)	92	72	

Q-#2: I am familiar with the BidSync eProcurement System and use it regularly?			
Responses			
Answers	AM	PM	Total %
Yes	33	28	42%
No	52	31	58%
Total = (144)	85	59	

Q-#3: Departments have all been provided Wave 1 training materials. Is your department using the material?			
Responses			
Answers	AM	PM	Total %
Yes	19	14	26%
No	25	19	35%
Don't Know	23	25	38%
Total = (125)	67	58	

Q-#4: Within my department, I am most concerned about:			
Responses			
Answers	AM	PM	Total %
Procurement	Ran out of time, Question not asked	24	32%
Accounting		26	35%
Budgets		16	21%
Other		9	12%
Total = (75)		75	

GLOSSARY

This section features acronyms or definitions for the Project. For a list of additional terms, please visit our website at www.fiscal.ca.gov.



Change Champion:

Identifies activities and messages that help staff achieve change readiness.

Change Workshop:

Workshop to help prepare managers and supervisors for conversations with department end users on the new FI\$Cal business processes and their FI\$Cal end-user roles.

FI\$Cal End-User Role Description Handbook:

Handbook that for each FI\$Cal end-user role, provides a description, list of responsibilities and tasks in relation to FI\$Cal business processes, and relationships to other FI\$Cal end-user roles.

FI\$Cal Service Center:

FI\$Cal's help desk that supports departments with questions or issues regarding the FI\$Cal application.

Role Mapping:

The process of assigning one or more FI\$Cal end-user roles to department end users.

Vendor: An entity or individual who is actively doing business with the State, or otherwise receiving payments from the State.



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Any questions, please contact us at: fiscal.cmo@fiscal.ca.gov