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FI\$Cal Focus

FI\$CAL: TRANSPARENCY. ACCURACY. INTEGRITY.

WAVE 1 LAUNCHED!

July marked the launch of Wave 1—the second major milestone for the FI\$Cal Project. With the assistance of our partners and additional departments who worked closely with us, the FI\$Cal Wave 1 Solution was officially released on July 16. Reggie Abad from the San Francisco Bay Conservation and Development Commission made history when he was the first to log in to the new FI\$Cal System at 6:31 a.m. Thank you Reggie!

Several important components came together for the Project to launch. There were many educational and training sessions, including over 100 User Acceptance Testing and Unscripted User Acceptance Testing sessions. The educational sessions began with Conference Room Pilots which gave departments a view of how business processes would be completed in the new software. The Business Process Workshops helped departments build an understanding of the new processes that would affect them. Your participation in these sessions was greatly appreciated.

The rollout of Wave 1 brings new functionality to FI\$Cal. The Statewide Chart of Accounts and Budget Structure was established; FI\$Cal became the primary departmental accounting, procurement, cash management, and budgeting System, and FI\$Cal becomes the budgeting book of record for the State.

Looking forward, beyond the launch of Wave 1, there is still important work to be done. The FI\$Cal Service Center (FSC) and the FI\$Cal Training Academy are an important part of our continued success. Our commitment to provide support and

great customer service is paramount to assisting departments while you navigate through the new business processes. For post implementation System support, please contact the FSC at 1-855-FISCAL0 (1-855-347-2250) or by email at fiscalservicecenter@fiscal.ca.gov.

Wave 2 efforts are already underway and we are excited to continue to partner with you and other departments in future waves. We understand that you took time away from your regular job duties and offices to attend the numerous meetings required to make FI\$Cal a success. We are extremely thankful and want to recognize our Wave 1 departments for all of the time and effort put into this process.



Reggie Abad — San Francisco Bay Conservation and Development Commission

FI\$CAL'S CHART OF ACCOUNTS

During Pre-Wave and Wave 1, the FI\$Cal Business Team hosted Chart of Accounts (COA) and Budget Structure design sessions. Targeted departments participated in these sessions. These departments were representative of the use of the COA and Budget Structure across the different departments. The objective was to work with department Subject Matter Experts (SMEs) to design a new COA and Budget Structure that would meet the State's needs. Department SMEs participated in a series of workshops to provide a departmental perspective on accounting, reporting, and budget requirements.

The team, both FI\$Cal and Departments, worked hard to capture the intricacies that needed to be considered in the new Chart of Accounts. They looked carefully at the use of Sub Funds, Projects, Grants, Bonds, Federal Reporting Mandates, multiple offices, full and partial appropriations, and other unique characteristics of the COA and Budget Structure.

Department SMEs were selected by their Department. The expertise the SMEs brought to the effort ranged from having experience in implementing and reviewing policies and procedures related to accounting operations, experience with internal controls and audits, and knowledge of the State's budget process.

Design session activities leveraged the existing Uniform Codes Manual and Budget Structure, the delivered PeopleSoft Chart of Accounts, and best practices to produce a statewide Chart of Accounts/Budget Structure design that provides the foundation for detailed configuration and department ChartField design activities.

CONFIGURATION - MAKING FI\$CAL FIT YOUR DEPARTMENT

Now that the FI\$Cal Project is entering the Build phase for Wave 2, FI\$Cal will begin working more closely with Wave 2 departments on Configuration in the coming months. This is the process of incorporating State of California-specific values into FI\$Cal, enabling the System to meet the State's processing needs. Departments will then use these values to perform transactions.

For some of these configuration values, the Project has identified where departmental input is needed. The

identified values are grouped into tasks based on their relationship to the Wave 2 business processes. Once the configuration items are submitted to FI\$Cal, they will be consolidated to configure the System appropriately.

FI\$Cal will be working with departments to collect their unique values in the areas of Accounts Payable, Accounts Receivable, Asset Management, Billing, General Ledger, Procurement, and Project Costing.

As a part of the configuration process, we will introduce Wave 2 departments to the Statewide Chart of Accounts (COA). We will then hold working sessions with departments to ensure that we account for any department specific values that are needed to perform your business.

We look forward to working more closely with our Wave 2 departments over the next year.

SAVE THE DATE FI\$Cal Forum

Wednesday, August 27, 2014
California State Lottery

700 N. 10th Street • Sacramento

For more information, please contact our Change Management Office at fiscal.cmo@fiscal.ca.gov.

GLOSSARY

This section features acronyms or definitions for the FI\$Cal Project. For a list of additional terms, please visit our website at www.fiscal.ca.gov.



Business Process Workshops (BPWs):

Sessions delivered to departments on the functionality being implemented for a specific wave. BPWs help departments build an understanding of the new processes at the process level and an understanding of how their department will be affected. Departments can then assess changes and impacts at the department level.

Chart of Accounts: The foundation to any Enterprise Resource Planning System. It provides each business unit, project/grant, and account with a unique identification number.

Configuration: Process of incorporating State of California-specific values into FI\$Cal for departments to use when performing transactions.

Departmental Support: Activities or meetings to update Departments on the FI\$Cal Project and support them in their ongoing efforts to prepare for the FI\$Cal implementation and transition. Examples of Department Support activities include sponsorship outreach, Department Readiness meetings, Department Liaison Network meetings, and engagement, coaching, or working sessions.

FI\$Cal Service Center: FI\$Cal's help desk that will support Wave 1 departments after go live with questions or issues regarding the FI\$Cal application.