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Interfaces and Conversions Workshop – PO

2017 Release Departments

September 2016

Agenda

- Workshop Objectives
- FI$Cal Interfaces and Conversions Timeline
- FI$Cal Interfaces and Conversion Data Flow
- Conversions – PO Module
- Interfaces – PO Module
- Layouts Inventory
- Next Steps
- Questions

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Workshop Objectives

- Provide an overview of the Interface and Conversion activities planned for the July 2017 Release
- Provide an overview of the FI$Cal Interfaces and Conversions Process
- Explain the Interfaces and Conversions in scope for the July 2017 Release
- Explain the Interfaces and Conversion Layouts and impacted business functions for the July 2017 Release
- Explain next steps to assist Departments in preparation for Interfaces and Conversions testing activities

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2017 Release Departmental Activities

Department Mobilization and Readiness

Enables departments with people, tools, and other resources to prepare their department for FI$Cal and to ensure a successful transition. This includes setting up a Department Implementation Team (DIT) to coordinate the completion of all tasks and activities.

Business Processes

Provides departments with information about FI$Cal business processes, along with tools and FI$Cal Project Team support to identify change impacts and update internal department business processes.

Configuration

Allows departments to define values for specific items in FI$Cal (e.g., list of ship-to locations). Most configuration values apply to Chart of Accounts and Labor Distribution.

Interfaces and Conversions

Interfaces: Allow departments to electronically send or receive data from departmental systems that will continue to be used with FI$Cal.

Conversions: Allows departments to extract, cleanse and validate data from legacy systems that will be replaced by functionality in FI$Cal.

Role Mapping

Allows departments to assign security roles to all department end users based on their job requirements and the type of work they will perform in FI$Cal. Security roles define what users can see and do in FI$Cal.

Departmental Testing

Provides departments with the opportunity to complete common transactions in FI$Cal in order to validate that the system performs as planned.

Training

Provides department end users with the knowledge and skill to perform transactions in FI$Cal. Training courses are offered via web-based and instructor-led options.

Deployment

Prepares departments to fully transition to using FI$Cal as part of their day-to-day business. This includes practicing activities the way they will happen right before the system goes live.

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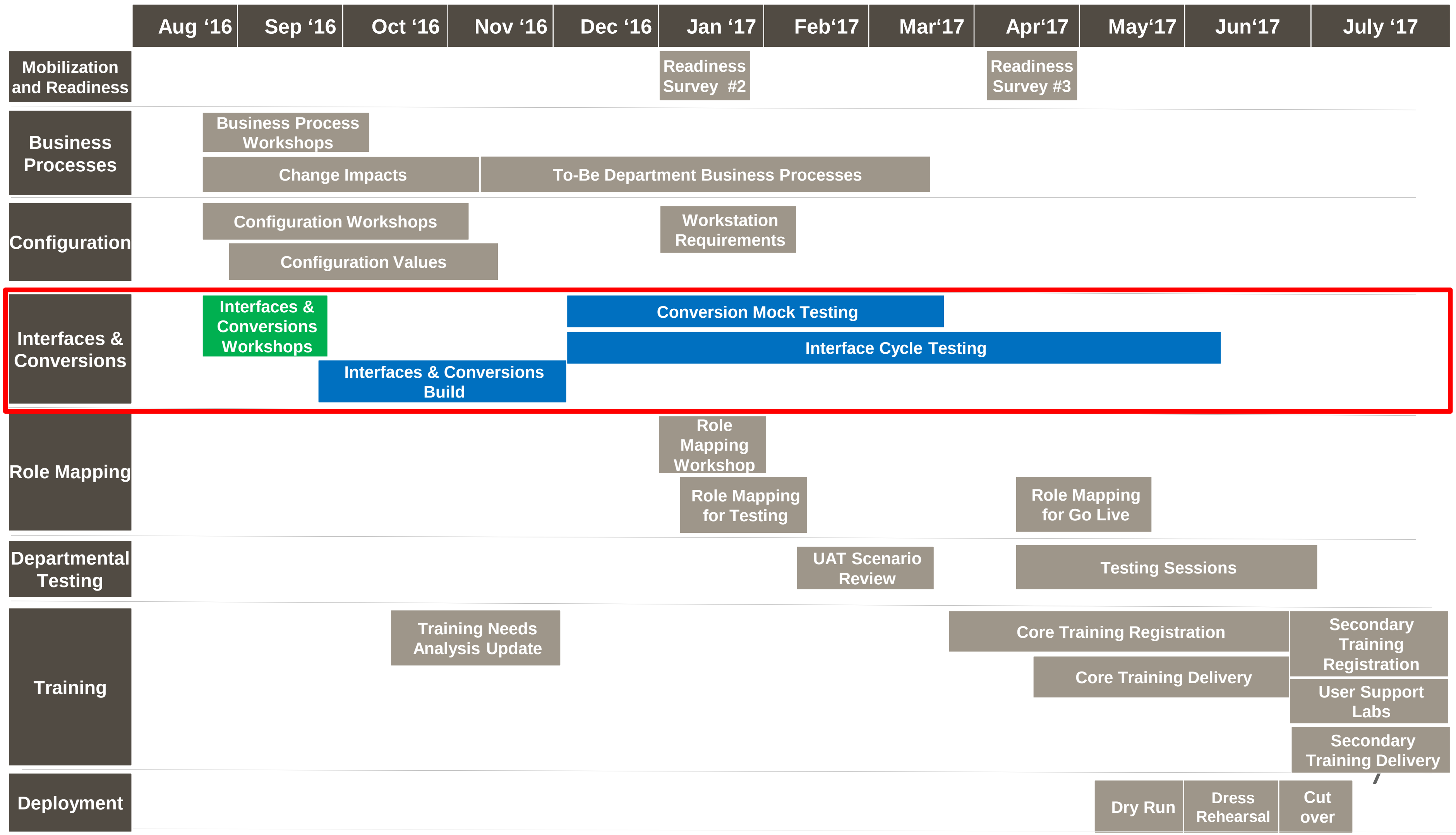
Timeline of 2017 Departmental Activities



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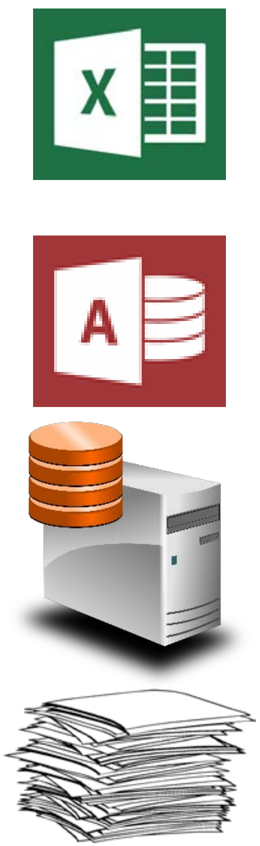
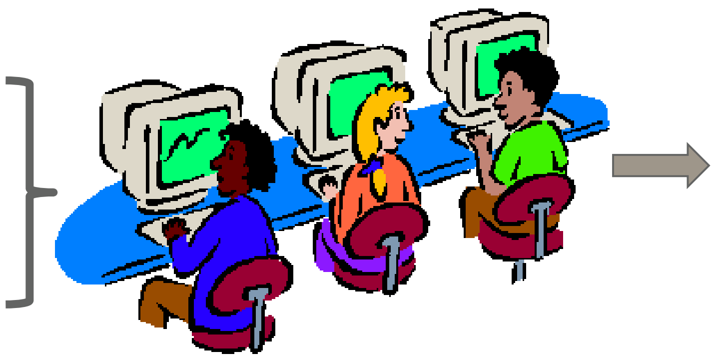
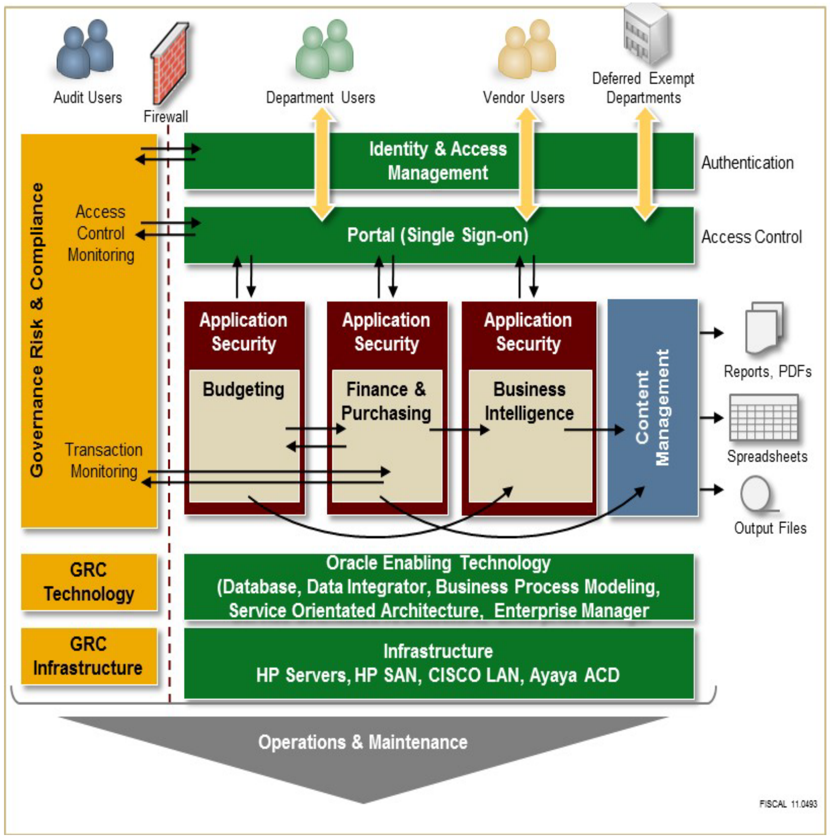
Conversion Data Flow – Manual Entry

Department Legacy System(s)





FI$Cal

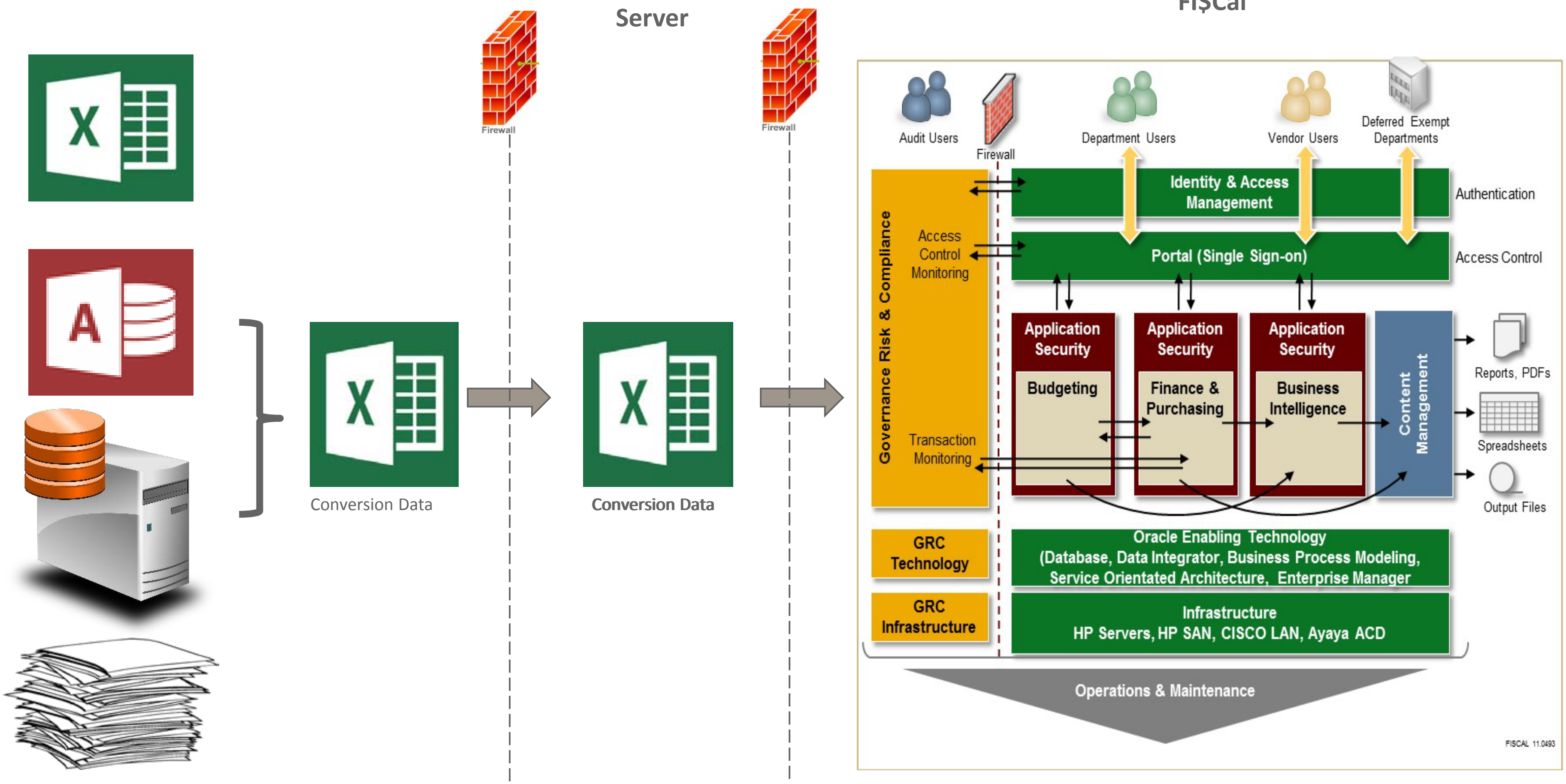


Conversion Data Flow - Automatic

Department Legacy System(s)

FI$Cal SFTP File Server

FI$Cal

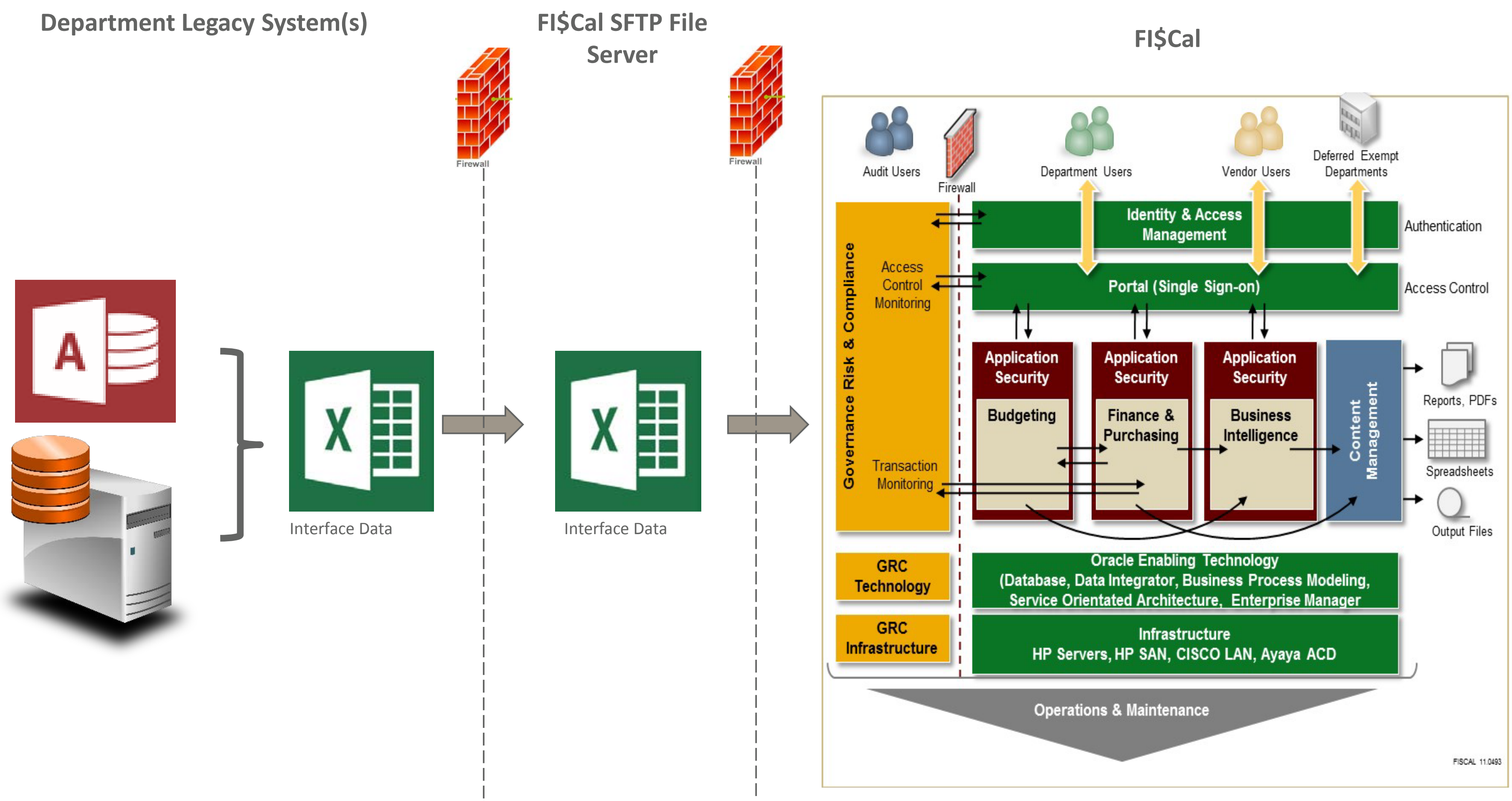


Manual vs Automated Conversions

- Volume and accuracy/cleanliness of legacy data are some of the key factors in selecting between a manual and automated conversion
  - Departments with < 25 (or even < 50) *confirmed* transactions for a specific conversion may consider a manual conversion approach for that specific conversion
- The following are key differences in activities performed by the Department for automated vs manual conversions:

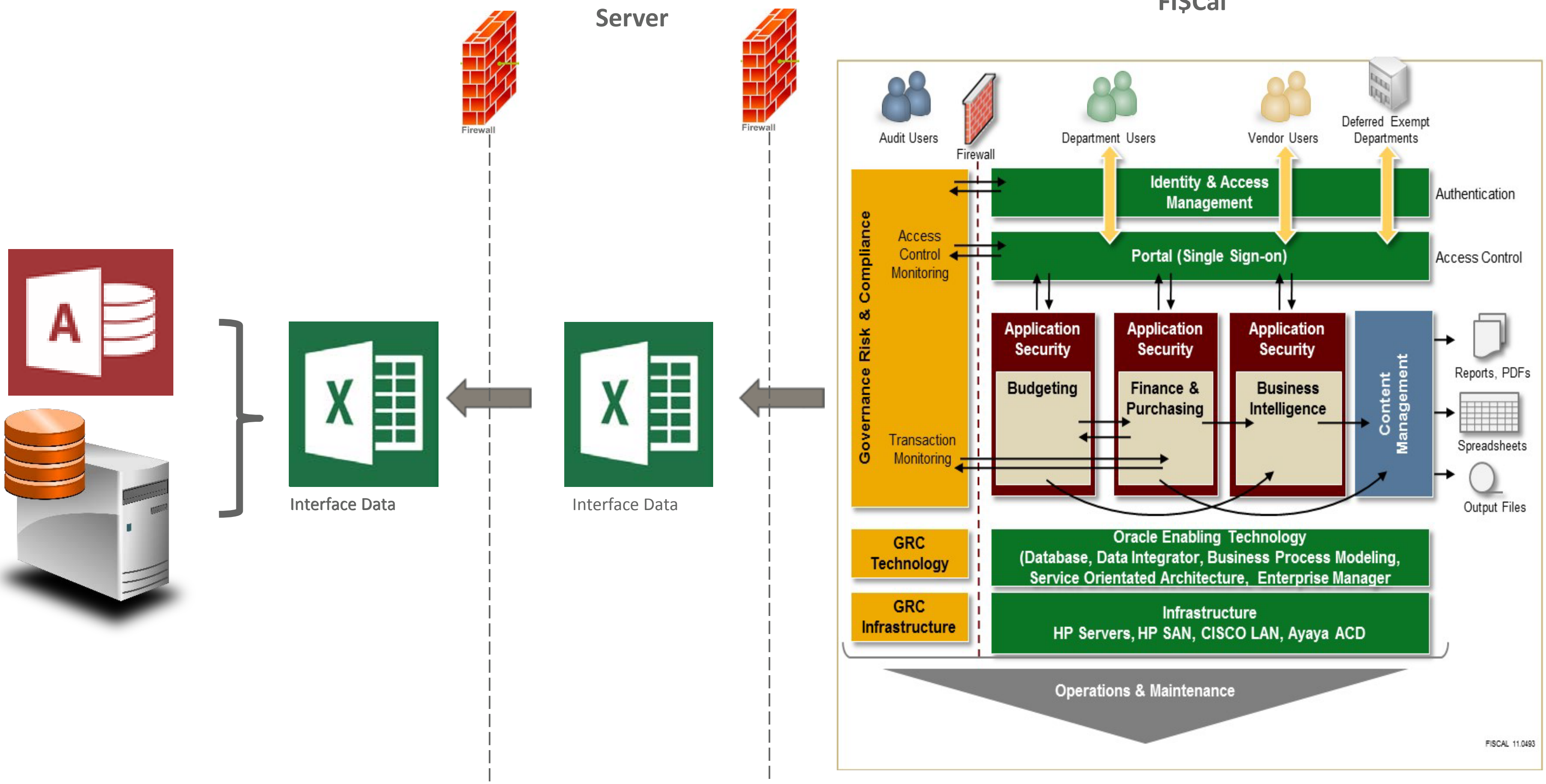
Automated Conversions	Manual Conversions
▪ Department submits data to FI$Cal for loading as part of multiple mock conversions, dry run, and dress rehearsal cycles of testing prior to cutover into Production ▪ Department actively participates in the data correction/resubmissions process during the testing cycles ▪ Conversion test data is available for testing during User Acceptance Testing	▪ Department does not submit data for loading as part of mock conversion testing ▪ Department manually enters subset of transactions into FI$Cal during dry run and dress rehearsal cycles of testing prior to keying in the entire set of transactions into Production as part of cutover ▪ Department enters subset of data for User Acceptance Testing

Interface Data Flow – Inbound to FI$Cal



Interface Data Flow – Outbound from FI$Cal

Department Legacy System(s) | **FI$Cal SFTP File Server** | **FI$Cal**



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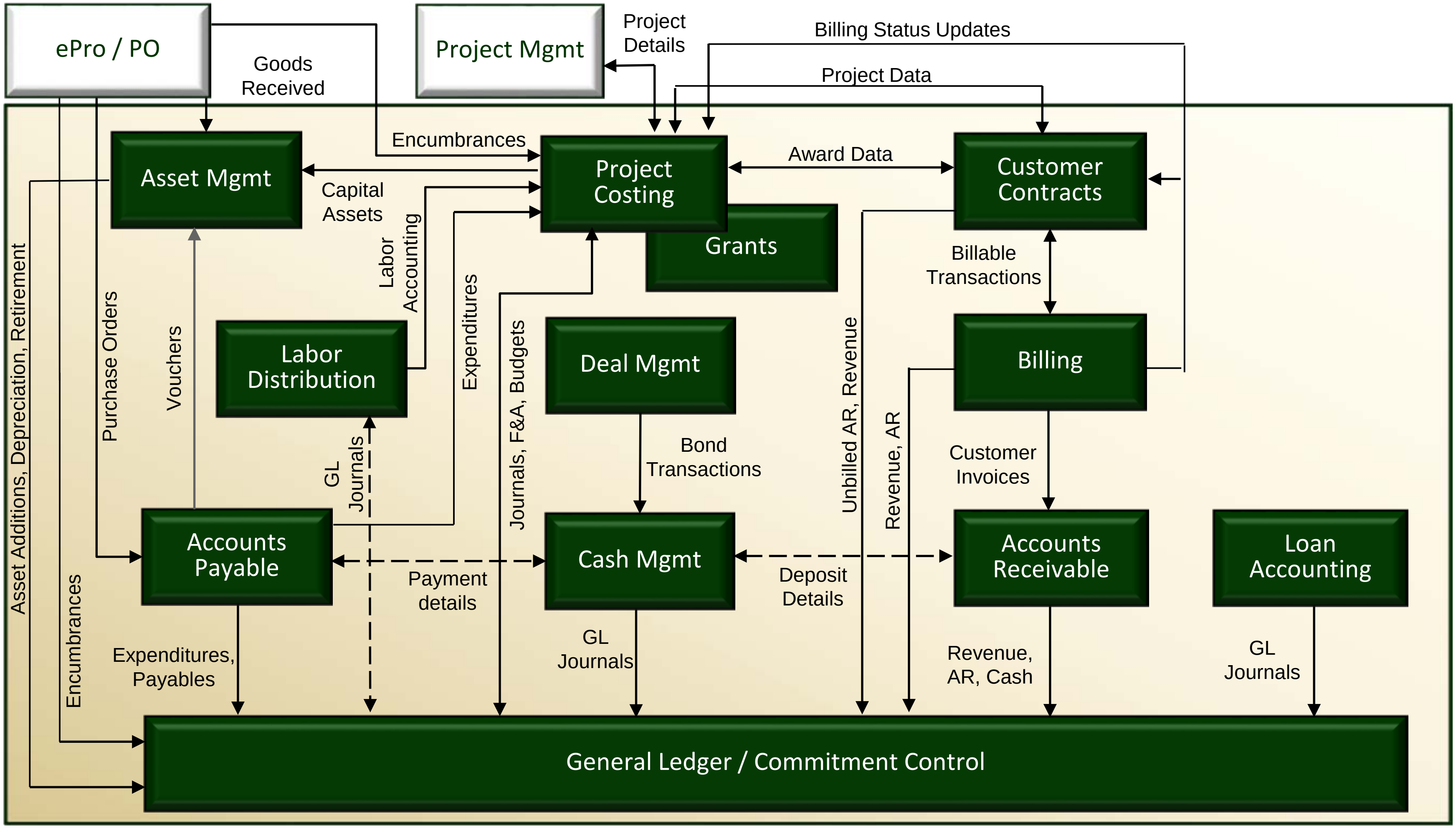
Interface and Conversions Workshop Schedule

Module	Conversions and Interfaces	Workshop Date
Billing and Accounts Receivable	• CNVAR001A - Customers • CNVAR001B - Contacts • CNVAR002 - Open Receivables • INFAR005 – Inbound Billable Charges and Invoice Adjustments • INFAR011 – Customer ID Extract • INFAR006 – Inbound Interface AR Items from External Systems • INFAR007 – Outbound Interface from AR (Summary and Detail) • INFAR018 – Inbound Customer Receipts Interface (Updates INFAR001)	Monday, 8/29/2016
Project Costing Customer Contracts Grants	• CNVPC002A - Projects • CNVPC002B - Project Activities • CNVPC002C – Project Teams • CNVPC002D – Project Funds Distribution • CNVPC003 - Customer Contracts • CNVGM001 – Grants • INFPC004 – Inbound Projects Interface • INFPC003 – Inbound Project Transaction Interface • INFPC010 – Outbound Interface for Project Structure • INFPC011 – Outbound Interface for Project Transactions • INFPC012 – Inbound interface to Add/Update Rate Sets	Wednesday, 8/31/2016

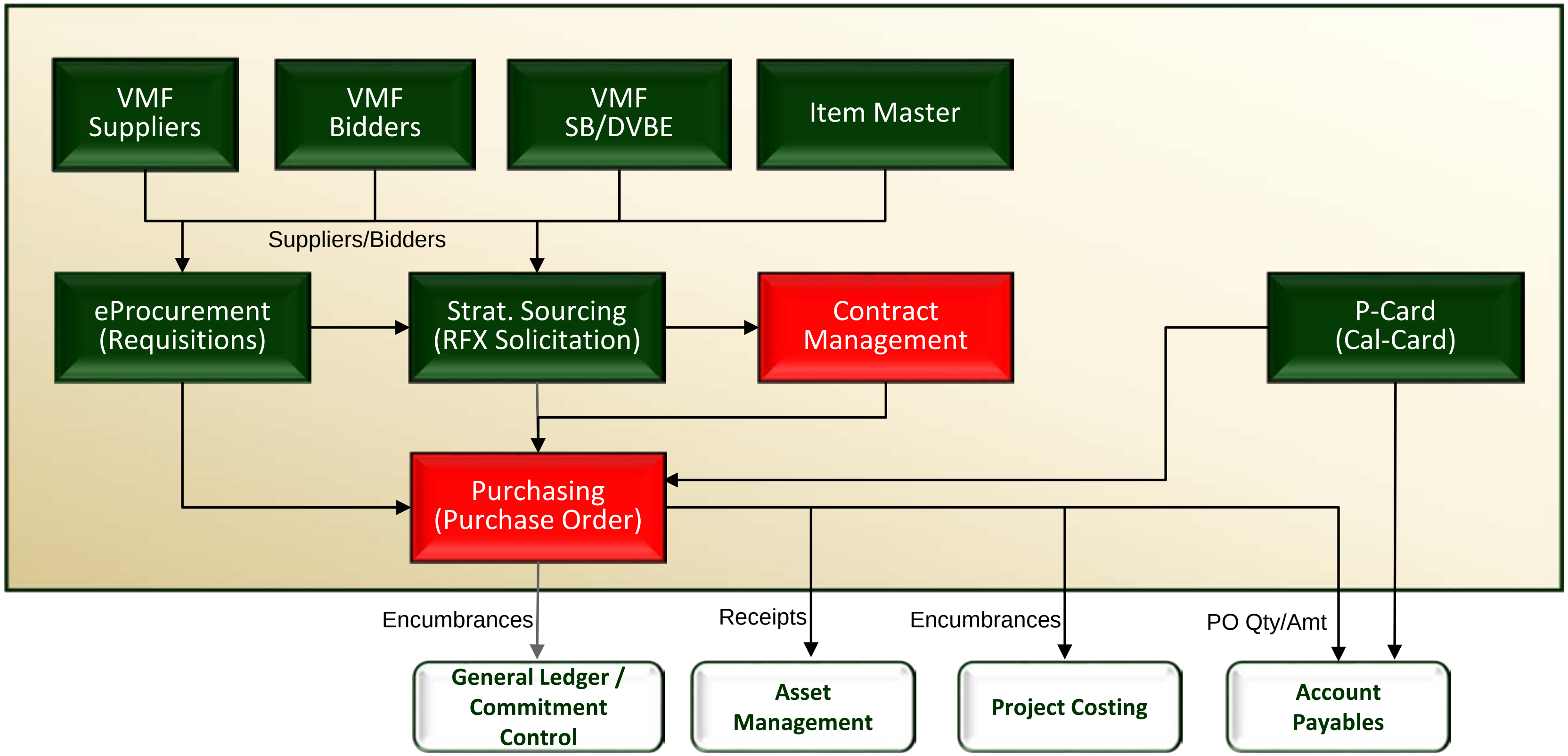
Interface and Conversions Workshop Schedule

Module	Conversions and Interfaces	Workshop Date
Procurement	• CNVPO104 - Procurement Contracts • CNVPO107 - Open Purchase Orders • INFPO105 – FI$Cal SCPRS Interface • INFPO106 – FI$Cal CSCR Progress Payment Interface	Wednesday, 9/7/2016
Accounts Payable	• CNVAP004 - Unreconciled AP Payments • CNVAP005 - 1099 Balances • INFAP006 – Inbound Vouchers • INFCM012 – External Transactions	Monday, 9/12/2016
Asset Management	• CNVAM001 - Assets • INFAM003 – Inbound Add/Update Asset Information and Asset Transactions • INFAM006 – Inbound Interface for Assets for physical inventory • INFAM005 – Outbound Interface for Assets for physical inventory • INFAM008 – Outbound Interface for DGS Fleet Asset Management System	Monday, 9/12/2016
General Ledger	• CNVGL008 - GL Ledger Balances • CNVGL009 - Commitment Control (Budget) • INFGL090 – Inbound Time Sheet Excel Upload • INFGL091 – Inbound Timesheet Interface	Wednesday, 9/14/2016
As Needed	• Placeholder session	Wednesday, 9/21/2016

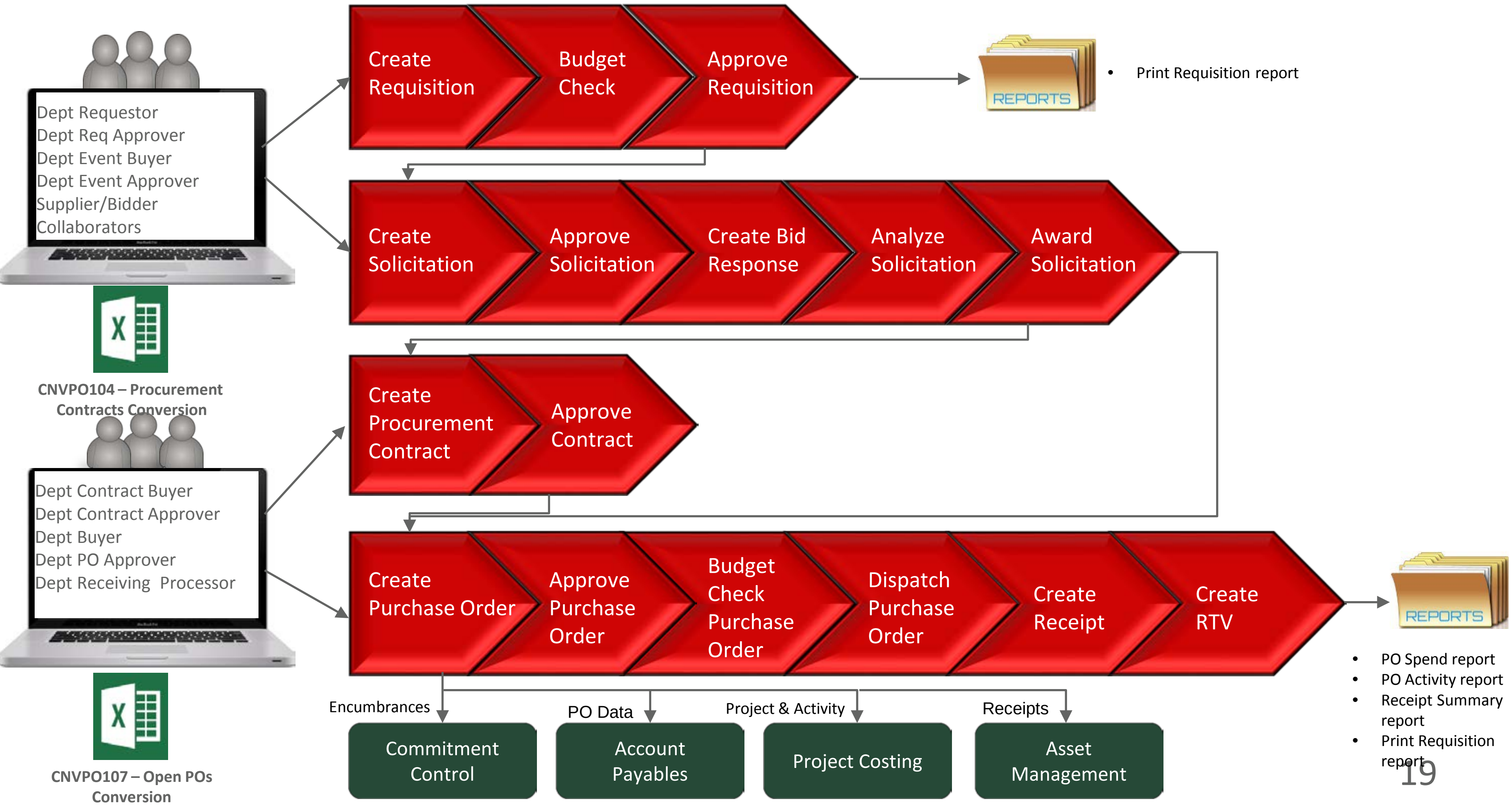
FI$Cal Solution - Accounting



FI$Cal Solution - Procurement



FI$Cal Requisition to Receiving



Procurement Contracts Conversion – Key Terms

Term	Definition
Supplier	Suppliers/payees that are actively doing business with the State, or otherwise receiving payments from the State. Supplier data is used in the following transactions: • Requisition Data (Optional) • Purchase Order Entry • Procurement Contract Entry • Receiving/Returning Goods • Voucher Entry • Payments for Goods/Services Purchased • 1099 Reporting
Procurement Contract	An agreement with an individual or entity (e.g. supplier, grantee, finance/ leasing company) that the State will pay.
Purchase Order	A commitment from an organization (business unit) to suppliers to purchase goods or services from that supplier; creates an encumbrance in FI$Cal

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Procurement Contracts Conversion – Key Concepts

- Procurement Contracts can be created in FI$Cal for Leveraged Procurement Agreements (LPAs) and departmental contracts
  - FI$Cal has already converted LPAs from DGS and Department of Technology
- FI$Cal contracts can enforce spending against maximum amount and contract term (start and end) dates
- Encumbering/releasing against contracts is via purchase orders
- FI$Cal contracts will keep track of all the individual PO releases and remaining balance of the contract

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Procurement Contracts Conversion – Scope

- Any <u>open</u> procurement contracts with remaining funds to be encumbered

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Purchase Orders Conversion – Key Terms

Term	Definition
Purchase Order	A commitment from an organization (business unit) to suppliers to purchase goods or services from that supplier; creates an encumbrance in FI$Cal
ChartField	An accounting classification segment (for example, Fund or Program)
Budget Checking	The process of comparing expenditure or revenue transactions against a defined budget
Category/UNSPSC Code	United Nations Standard Products and Services Code (UNSPSC) used to classify goods and/or services in FI$Cal

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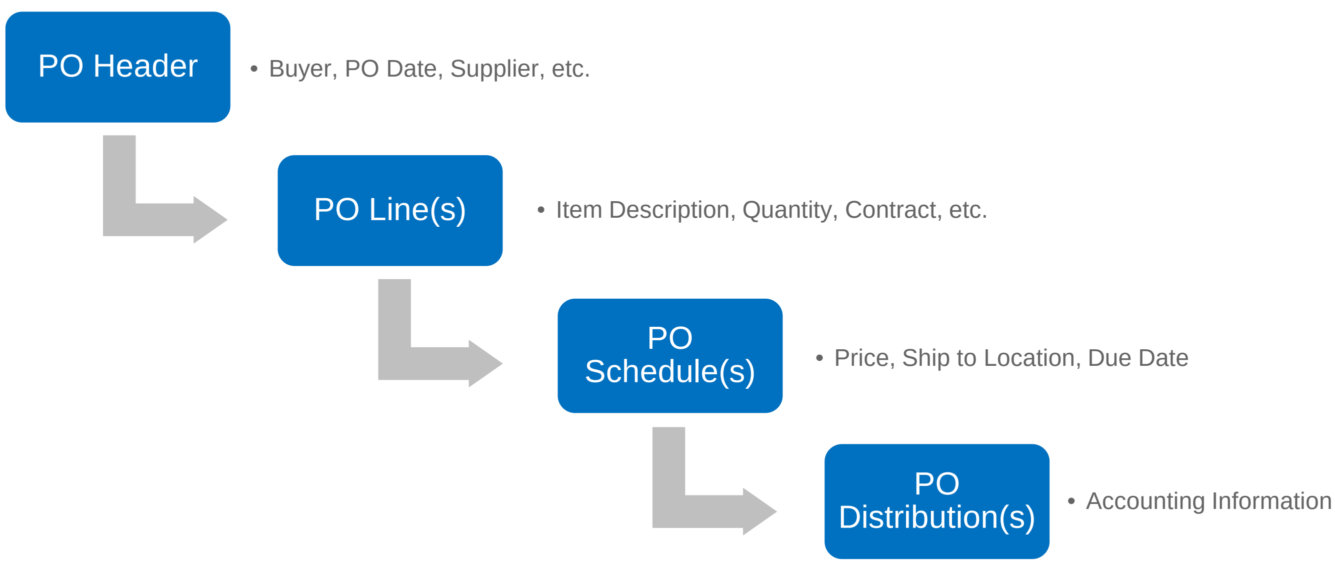
Purchase Orders Conversion – Key Terms

Term	Definition
Header	General information pertaining to the entire purchase order. This includes the PO Date, Supplier, Buyer, PO Type, Bill Code, and PO Reference.
Lines	Item description, Unit of Measure (UOM), Category, and Quantity for each item on the purchase order
Schedule	Due Date, Ship-To Address, and Unit Price are stored on the Purchase Order (PO) for each item line
Distribution	Accounting information (the GL ChartField string) for each item line and schedule. The GL ChartField string may include Account, Fund, Reporting Structure, Program, Appropriation Reference, and Year of Enactment.

Purchase Orders Conversion – Key Concepts

- Purchase Orders will be created, encumbered, approved, and dispatched in FI$Cal
- Budget Check (encumbrance) including ChartField validation and checking of funds availability will be performed on purchase orders
- Purchase Orders in FI$Cal have a hierarchical structure:



Purchase Orders Conversion – Scope

- Purchase Orders in FI$Cal are the mechanism for encumbrance; therefore, both Contract and Purchase Order encumbrance information will need to be converted

- Purchase Orders or Contracts with remaining funds that have already been encumbered and dispatched to the supplier but not yet fully paid
  - Only the remaining balance and quantity should be converted

- NOTE: At the time of the cutover conversion into Production, the purchase order conversion encumbrance balances must reconcile to the Final Budget Report (B06 Reports from CALSTARS) or its equivalent.

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Conversion Layouts Review

Module	Conversions and Interfaces	Workshop Date
Procurement	• **CNVPO104 - Procurement Contracts** • **CNVPO107 - Open Purchase Orders** • INFPO105 – FI$Cal SCPRS Interface • INFPO106 – FI$Cal CSCR Progress Payment Interface	Wednesday, 9/7/2016

CNVPO104 – Procurement Contracts Conversion

CNVPO107 – Purchase Orders Conversion

Conversion File Layouts

- Each Conversion work unit has its own File Layout
- Defines overall scope of each conversion
- Provides detailed list of data elements (fields) which need to be converted
- Provides characteristics of each field in the layout
- Provides business details and instructions for populating the layout
- Identifies Required, Conditionally Required, and Optional fields to be converted

Conversion File Layouts – Multiple Tabs

- **Change History Tab** – Tracks updates to the layouts
- **Guide Tab** – Provides overview and instructions for the layout
- **Department Response Tab** – Layout to be populated with data
- **Field List Only Tab** – A different view of the list of fields in the layout. For informational purposes only

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File Layout - Department Response Tab

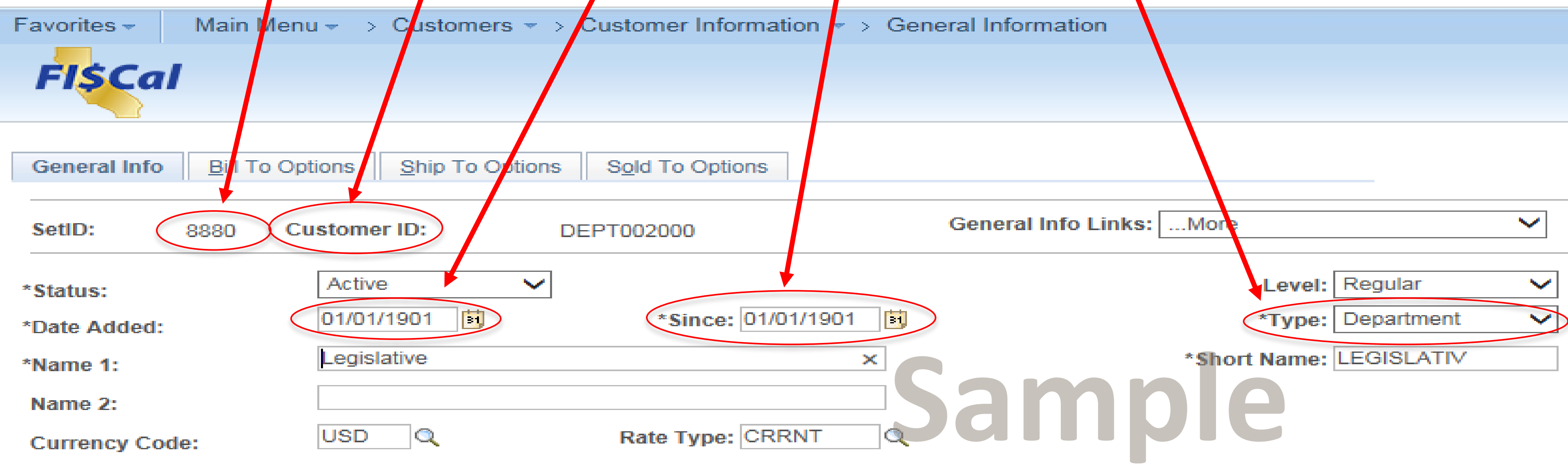
Grouping: Logical grouping of related data elements
PeopleSoft Field: Technical name for the data element
PeopleSoft Field Label: Description of the PeopleSoft Field
Field Type: Indicates type of values allowed in the field (e.g. Character, Number, Date)
Max Field Length: Max. length of values allowed
Business Description: Business details, instructions, defaults, etc. for populating the field
Dependency: Indicates related field in the same or another layout which must also be populated
CALSTARS Extract: Indicates if the field is provided in the data extract departments can pull from CALSTARS
Required?: Indicates if field is required, conditionally required or optional
Examples: Sample data rows provided in each layout

Grouping			
PeopleSoft Field Name	BUSINESS_UNIT	CUST_ID	ADD_DT
PeopleSoft Field Label	Department Business Unit	Customer ID	Date Added
Field Type	Char	Char	Date
Max Field Length	5	15	10
Format			MM/DD/YYYY
Business Description	Department's FI$Cal Business Unit / Organization code.	Customer ID/Number from the Department's legacy system. Note: For customers which are employees, use the same numbering logic as vendors: EMP+FI$Cal Employee # (e.g. EMP0000001)	Represents the date when the customer was added to the Department's legacy system. If unknown, populate with a date of 01/01/1901.
Dependency			
CALSTARS Extract	Available	Available	Available
Required?	Required	Required	Required
Example 1	0840	AR00001	06/06/2013
Example 2-1	0840	AR00002	01/15/2013
Example 2-2	0840	AR00002	01/01/2099
Example 3	0840	AR00003	01/01/2014
Example 4	0840	AR00055	01/01/1901

Conversion File Layout – Data Elements

- Data elements/Fields in the Layout map to fields in the FI$Cal system and the data provided in the File Layout will be available in the FI$Cal System for use by the Department

Grouping	CUSTOMER HEADER						
PeopleSoft Field Name	BUSINESS_UNIT	CUST_ID	ADD_DT	SINCE_DT	CUSTOMER_TYPE	NAME1	NAME2
PeopleSoft Field Label	Department Business Unit	Customer ID	Date Added	Since Date	Customer Type	Name 1	Name 2
Field Type	Char	Char	Date	Date	Char	Char	Char
Max Field Length	5	15	10	10	1	40	40
Format			MMDDYYYY	MMDDYYYY			



Conversion Layouts Review

Module	Conversions and Interfaces	Workshop Date
Procurement	• **CNVPO104 - Procurement Contracts** • **CNVPO107 - Open Purchase Orders** • INFPO105 – FI$Cal SCPRS Interface • INFPO106 – FI$Cal CSCR Progress Payment Interface	Wednesday, 9/7/2016

CNVPO104 – Procurement Contracts Conversion

CNVPO107 – Purchase Orders Conversion

Let's Review!

CNVPO104 – Procurement Contracts Conversion – Key Takeaways

- Conversion is required if you have any open procurement/supplier contracts with funds remaining to be encumbered
- Contracts will be assigned a new FI$Cal ID; however legacy contract IDs can be provided as a reference
- FI$Cal Supplier ID must be provided
  - AP Supplier Processor/Viewer roles will be needed to look up Supplier IDs in FI$Cal
  - If a supplier does not exist in FI$Cal, the AP Supplier Processor will need to create the supplier in FI$Cal and provide the new FI$Cal ID once approved

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CNVPO104 – Procurement Contracts Conversion – Key Takeaways

- If the contract is associated with a Leveraged Procurement Agreement (LPA), the LPA # must be provided and the supplier provided must have the same supplier as the LPA
- Contracts are to be converted in their current status; amendment history will not be converted but can be summarized in the comments section
- Populate ALL Required and Conditionally Required (if applicable) fields

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Conversion Layouts Review

Module	Conversions and Interfaces	Workshop Date
Procurement	• **CNVPO104 - Procurement Contracts** • **CNVPO107 - Open Purchase Orders** • INFPO105 – FI$Cal SCPRS Interface • INFPO106 – FI$Cal CSCR Progress Payment Interface	Wednesday, 9/7/2016

CNVPO104 – Procurement Contracts Conversion

CNVPO107 – Purchase Orders Conversion

Let's Review!

CNVPO107 – Purchase Orders Conversion – Key Takeaways

- Conversion is required if you have any open purchase orders
- Purchase Orders will be assigned a new FI$Cal ID; however legacy PO IDs must be provided as a reference
- FI$Cal Supplier ID must be provided
  - AP Supplier Processor/Viewer roles will be needed to look up Supplier IDs in FI$Cal
  - If a supplier does not exist in FI$Cal, the AP Supplier Processor will need to create the supplier in FI$Cal and provide the new FI$Cal ID once approved
- Supplier Address Seq ID is optional but recommended, this will identify the address printed on the PO; if Seq ID is not provided, the address will default to the first address on file

CNVPO107 – Purchase Orders Conversion – Key Takeaways

- Subcontractor information may be provided in the Subcontractor tab of the conversion layout
- If the PO is associated with a Leveraged Procurement Agreement (LPA), the LPA # must be provided and the supplier provided must have the same supplier as the LPA
- If any Project IDs are provided on Purchase Order transactions, they must be included in the Projects and Activities Conversion as well
- Use the FI$Cal Conversions Chart of Accounts (COA) Guide document for additional details on which specific ChartFields must be populated
- Populate ALL Required and Conditionally Required (if applicable) fields

Conversion Configuration Workbook

- Some Data Elements within the Conversion File Layout will require you to provide a specific value configured in FI$Cal
- The configured values will be available in the Conversions Configuration Workbook
  - Allows you to search by conversion and field
  - Instructions provided in the workbook

Conversion	Field Name	Field Label	Required?	Default Value for Mock Conversion	Comments
CNVAR001	AR_SPECIALIST	AR Specialist	Not Required		

Look Up Configuration

Please specify the Conversion Workunit and the Field Name.

SetID (if applicable)	Control/Dependent Fiel	Control/Dependent Field Value	Value	Description	Translate/Prompt Table
9100	NA	NA	ARSPCLST	Default AR Specialist	AR_SPECIALIST
0820	NA	NA	ARSPCLST	Default AR Specialist	AR_SPECIALIST
0840	NA	NA	ARSPCLST	Default AR Specialist	AR_SPECIALIST
0860	NA	NA	ARSPCLST	Default AR Specialist	AR_SPECIALIST
0950	NA	NA	ARSPCLST	Default AR Specialist	AR_SPECIALIST
0954	NA	NA	ARSPCLST	Default AR Specialist	AR_SPECIALIST
0956	NA	NA	ARSPCLST	Default AR Specialist	AR_SPECIALIST
0959	NA	NA	ARSPCLST	Default AR Specialist	AR_SPECIALIST
0965	NA	NA	ARSPCLST	Default AR Specialist	AR_SPECIALIST
0968	NA	NA	ARSPCLST	Default AR Specialist	AR_SPECIALIST

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Conversion Roles and Responsibilities

Activity	Team
Identify Data Source and Fields for Conversion Extract	Department
Extract Conversion Data from Legacy System to Files	Department
SFTP file to FI$Cal	Department
Load Data to Staging Area	FI$Cal
Identify Crosswalk Values	Department
Identify Staging / Validation Errors	FI$Cal
Convert Data to FI$Cal System	FI$Cal
Identify Load Errors	FI$Cal
Resolve Errors and Cleanse Data for next cycle	Department
Validate Converted Data (Dry Run, Dress Rehearsal, and Cutover)	Department

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CALSTARS Data Extracts

- Conversion extracts will be available for CALSTARS Departments to assist with population of conversion file layouts
  - Vendors/Suppliers
  - Un-Reconciled AP Payments
  - 1099 Balances
  - Customers
  - Open Receivables
  - Projects
  - Project Activities
  - Purchase Orders
  - General Ledger Balances
- CALSTARS will be sending out a communication with more details in the coming weeks

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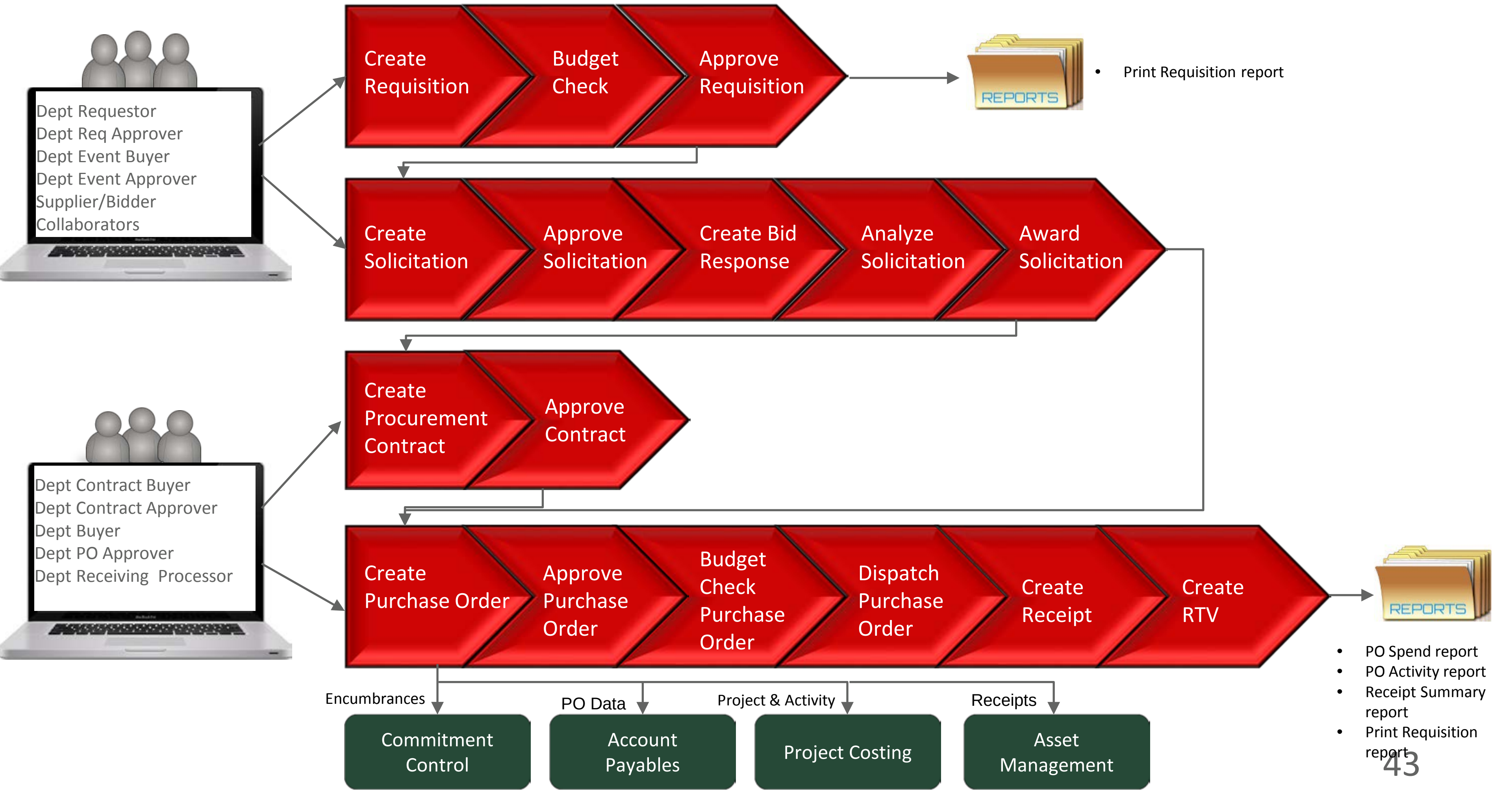
General Ledger	• CNVGL008 - GL Ledger Balances • CNVGL009 - Commitment Control (Budget) • INFGL090 – Inbound Time Sheet Excel Upload • INFGL091 – Inbound Timesheet Interface	Wednesday, 9/14/2016
As Needed	• Placeholder session	Wednesday, 9/21/2016

FI$Cal Requisition to Receiving



Procurement Interfaces – Key Terms

Term	Definition
Supplier	Suppliers/payees that are actively doing business with the State, or otherwise receiving payments from the State. Supplier data is used in the following transactions: • Requisition Data (Optional) • Purchase Order Entry • Procurement Contract Entry • Receiving/Returning Goods • Voucher Entry • Payments for Goods/Services Purchased • 1099 Reporting
Procurement Contract	An agreement with an individual or entity (e.g. supplier, grantee, finance/ leasing company) that the State will pay.
Purchase Order	A commitment from an organization (business unit) to suppliers to purchase goods or services from that supplier; creates an encumbrance in FI$Cal

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INFPO105 – Inbound FI$Cal SCPRS Interface

- Interface allows Departments to upload State Contracting and Procurement Registration System (SCPRS) information into FI$Cal
- Interface is only used by Departments currently not transacting in FI$Cal
  - Interface is **not applicable** once a Department is performing Procurement transactions in FI$Cal
- Interface contains the following types of information:
  - DGS Bill Code
  - Purchase Order and Line amounts and details
  - Acquisition Type and Method
  - Accounting details

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INFPO106 – Inbound FI$Cal CSCR Progress Payment Interface

- Interface allows Departments to upload California State Contracts Register (CSCR) payment information into FI$Cal
- Interface is only used by Departments currently not transacting in FI$Cal
  - Interface is **not applicable** once a Department is performing Procurement transactions in FI$Cal
- Interface contains the following types of information:
  - Purchase Order ID
  - Payment ID
  - Purchase Order and Payment Amounts
  - Payment Date
  - Buyer ID and Supplier ID

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Interface Layouts Review

Module	Conversions and Interfaces	Workshop Date
Procurement	• CNVPO104 - Procurement Contracts • CNVPO107 - Open Purchase Orders • **INFPO105 – FI$Cal SCPRS Interface** • **INFPO106 – FI$Cal CSCR Progress Payment Interface**	Wednesday, 9/7/2016

INFPO105 – FI$Cal SCPRS Interface

INFPO106 – FI$Cal CSCR Progress Payments Interface

Interface File Layouts

- Defines overall scope of each interface
- Provides detailed list of data elements (fields) which need to be exchanged/interfaced between the systems
- Provides characteristics of each field in the layout
- Provides business details and instructions for populating the layout
- Identifies Required and Optional fields to be interfaced

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Interface File Layouts – Multiple Tabs

- **Cover Sheet Tab** – Lists the Interface Name
- **General Information Tab** – Provides details on the interface, including file type, file naming convention, validations, etc.
- **Instructions Sheet Tab** – Provides information on the column headings in the file layout
- **File Format Tab** – The actual interface layout, with field lengths, details, etc.
- **Sample File Tab** – Provides a sample file for the interface layout
- **Change Log Tab** – Tracks changes to the file layout

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Sample Interface File Layout

Output File Information									
Field Name	**Field Type**	**Field Length**	**First Position**	**Last Position**	**Key Field**	**Required Field**	**Valid Values/Defaults**	**Processing Rules**	**Description**
SETID	Char	5	1	5	Y	N	Value Present in FI$Cal, If not present, prints blank	SetID to which the Customer is tagged in FI$Cal.	This field corresponds to the PeopleSoft Set ID and will be configured for each Department.
CUST_ID	Char	15	6	20	Y	N	Value Present in FI$Cal, If not present, prints blank	Customer ID created in FI$Cal. For Example: AR00010	This field corresponds to the PeopleSoft Customer ID.
CUST_FIELD_C30_A	Char	30	21	50	N	N	Value Present in FI$Cal, If not present, prints blank	Legacy Customer ID mapped to the Customer. For Example:AR00010	This field corresponds to the Legacy Customer ID.
NAME1	Char	40	51	90	N	N	Value Present in FI$Cal, If not present, prints blank	Name of the Customer given.	This field corresponds to the PeopleSoft Customer Name.
NAME2	Char	40	91	130	N	N	Value Present in FI$Cal, If not present, prints blank	Name of the Customer given. Example : Department of XYZ	Additional Name of the Customer
NAMESHORT	Char	10	131	140	N	N	Value Present in FI$Cal, If not present, prints blank	Short Name of the Customer given. For Example: ABC	Short Name of the Customer
CUST_STATUS	Char	1	141	141	N	N	Value present in FI$Cal. 'A' - Active 'I' - Inactive 'T' - Template	Present Status of the Customer .	Status of the Customer

- **Field Name:** Technical name of the field
- **Field Type:** Indicates type of values allowed in the field (e.g. Character, Number, Date)
- **Field Length:** Max. length of values allowed
- **First Position:** Start position for the values in the field
- **Last Position:** Ending position for the values in the field
- **Key Field:** Indicates if the field is a key field for the associated data structure / tables
- **Required Field:** Indicates if the field is required to be populated in the interface
- **Valid Values/Defaults:** Indicates a list of valid values or defaults, if applicable
- **Processing Rules:** Provides details on the processing logic, business logic or output for the field
- **Description:** Provides a description of the field

Interface Layouts Review

Module	Conversions and Interfaces	Workshop Date
Procurement	• CNVPO104 - Procurement Contracts • CNVPO107 - Open Purchase Orders • **INFPO105 – FI$Cal SCPRS Interface** • **INFPO106 – FI$Cal CSCR Progress Payment Interface**	Wednesday, 9/7/2016

INFPO105 – FI$Cal SCPRS Interface

INFPO106 – FI$Cal CSCR Progress Payments Interface

Let's Review!

Interface Layouts Review

Module	Conversions and Interfaces	Workshop Date
Procurement	• CNVPO104 - Procurement Contracts • CNVPO107 - Open Purchase Orders • **INFPO105 – FI$Cal SCPRS Interface** • **INFPO106 – FI$Cal CSCR Progress Payment Interface**	Wednesday, 9/7/2016

INFPO105 – FI$Cal SCPRS Interface

INFPO106 – FI$Cal CSCR Progress Payments Interface

Let's Review!

Interface Configuration Workbook

- Some Data Elements within the Interface File Layout will require you to provide a specific value configured in FI$Cal
- The configured values will be available in the Interfaces Configuration Workbook
  - Allows you to search by interface and field
  - Instructions provided in the workbook

Interface ID	Field Name	Field Label	Required?
INFAR001	_PAYMENT_METHOD	Payment Method	N

Look Up Configuration

Interface	Field Name	Field Label	SetID (if applicable)	Control/Dependent Field	Control/Dependent Field Value	Value	Description/Comments
INFAR001	ZZ_PAYMENT_METHOD	Payment Method	NA	NA	NA	CC	Credit Card
INFAR001	ZZ_PAYMENT_METHOD	Payment Method	NA	NA	NA	CCK	Cashier's Check
INFAR001	ZZ_PAYMENT_METHOD	Payment Method	NA	NA	NA	CHK	Check
INFAR001	ZZ_PAYMENT_METHOD	Payment Method	NA	NA	NA	CSH	Cash
INFAR001	ZZ_PAYMENT_METHOD	Payment Method	NA	NA	NA	DC	Debit Card
INFAR001	ZZ_PAYMENT_METHOD	Payment Method	NA	NA	NA	EFT	EFT
INFAR001	ZZ_PAYMENT_METHOD	Payment Method	NA	NA	NA	FTR	Funds Transfer
INFAR001	ZZ_PAYMENT_METHOD	Payment Method	NA	NA	NA	MO	Money Order
INFAR001	ZZ_PAYMENT_METHOD	Payment Method	NA	NA	NA	OFF	Offset
INFAR001	ZZ_PAYMENT_METHOD	Payment Method	NA	NA	NA	PRD	Payroll Deduction
INFAR001	ZZ_PAYMENT_METHOD	Payment Method	NA	NA	NA	WIR	Wire / ACH

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Interface – Roles & Responsibilities

Activity	Team
Using the defined scope, identify the development objects for interfaces for the FI$Cal Application	FI$Cal
Using the defined scope, identify the development objects for interfaces for the Legacy Applications	Department
Map legacy data elements to FI$Cal data elements based on layout & mapping provided	Department
Manage completion of FI$Cal interface activities - Technical Design, Build, and Unit Test interfaces	FI$Cal
Manage and participate through completion of legacy interface activities - Technical Design, Build, and Unit Test interfaces	Department
Functional and Integration Test activities, process the interfaces file within the FI$Cal Application including evaluation of error and log files	FI$Cal & Departments
Resolve Interface Errors (Interface Test)	FI$Cal & Departments

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Agenda

- Workshop Objectives
- FI$Cal Interfaces and Conversions Timeline
- FI$Cal Interfaces and Conversion Data Flow
- Conversions – PO Module
- Interfaces – PO Module
- **Latest Layouts**
- Next Steps
- Questions

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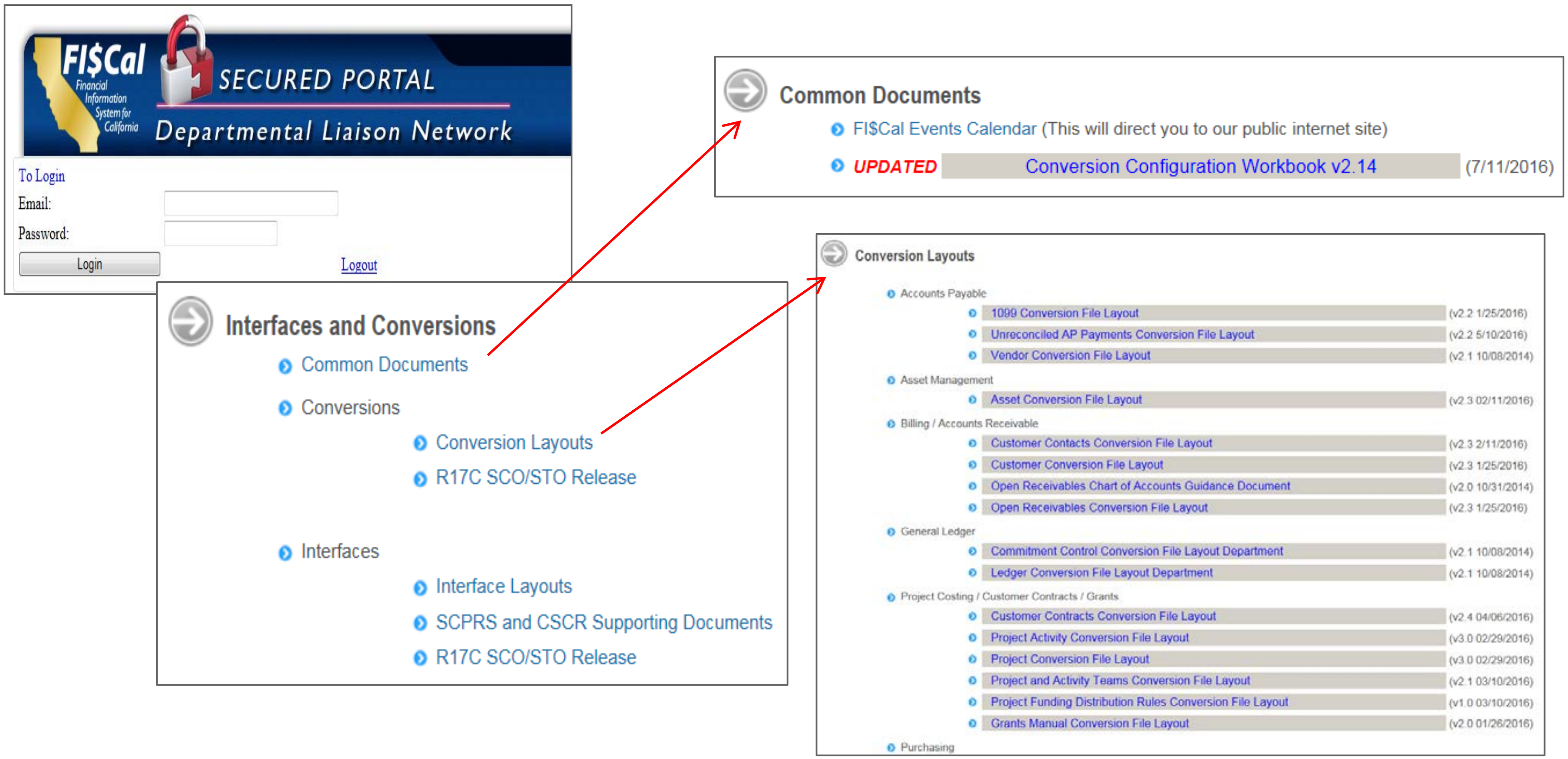
Layouts on the Department Liaison Network

- Latest Layouts and Configuration Workbook will always be available on the DLN Website (https://dln.fiscal.ca.gov/login.aspx)



Agenda

- Workshop Objectives
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Next Steps

- Begin interface and conversion preparation activities
  - Download layouts from the DLN and review each interface and conversion layout applicable to your department
  - Download CALSTARS Extracts
  - Begin any design and build activities for non-CALSTARS conversions
  - Begin any design and build activities for interfaces
  - Cleanup data that will be converted
- Attend the next workshop
- Attend the FI$Cal Outreach Sessions
- Get Ready for Interface and Conversion Testing!
  - Departments participating in automated conversions or interface testing will need to submit test files at beginning of **December 2016**

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FI$Cal Outreach Sessions

- FI$Cal Conversion/Interface Team will conduct outreach sessions following the workshops
  - Initial group sessions at FI$Cal – 'What to Expect'
  - Weekly Conversion/Interface Assistance Sessions at FI$Cal
  - Sessions will start ***late September 2016***
  - Site visits for local departments/WebEx session for non-local departments, as needed upon request
- Conversion/Interface Assistance Session Content
  - Detailed discussion of conversion and interface file layouts
  - Assistance in preparing initial CALSTARS sourced conversion files
  - Support for ongoing conversion file preparation and data cleansing activities
  - Support for ongoing interface file preparation and interface testing preparation activities
  - Review of department readiness for upcoming conversion and interface test cycles

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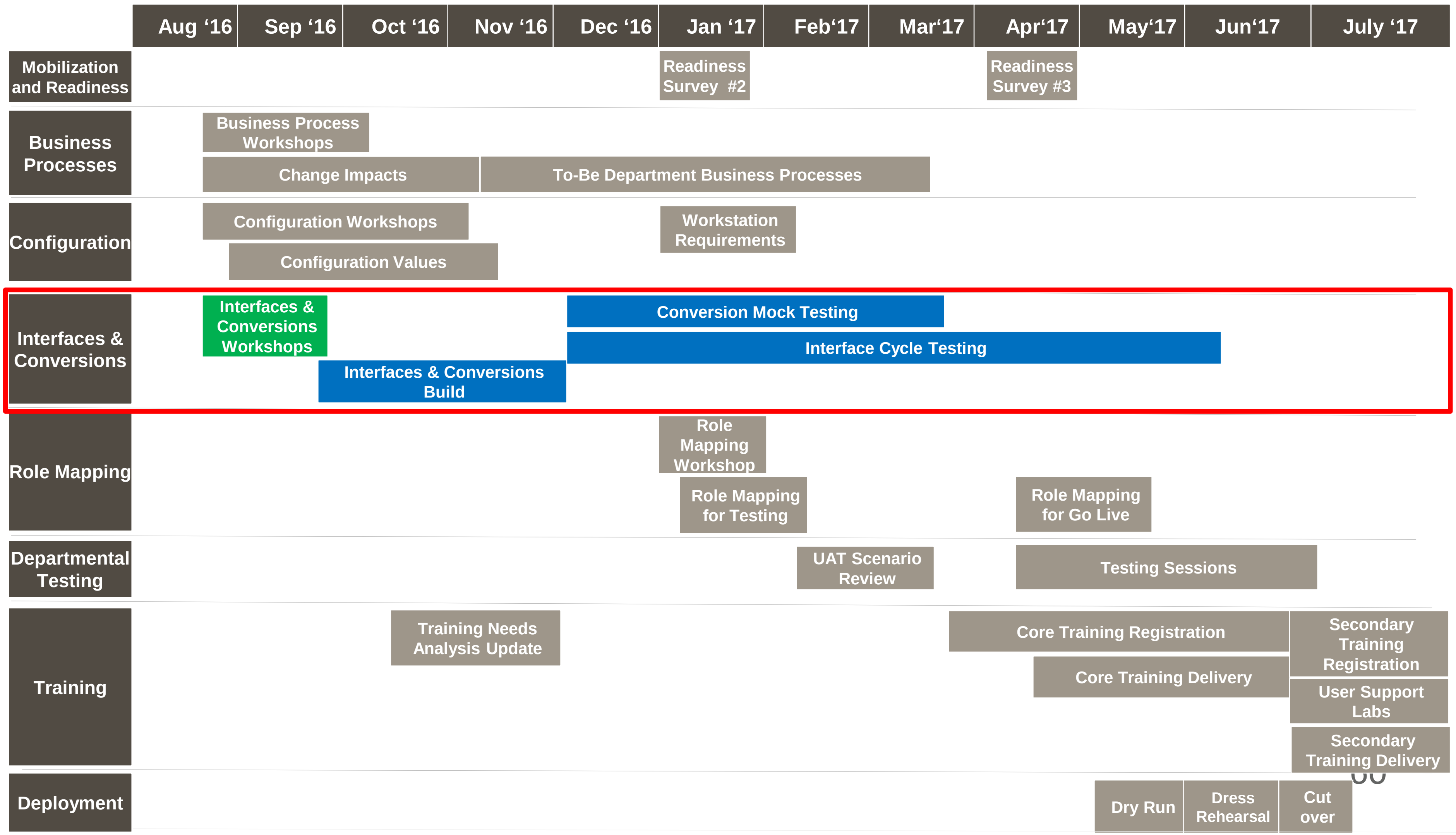
Timeline of 2017 Departmental Activities



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Interface and Conversions Workshops – Next Session

Module	Conversions and Interfaces	Workshop Date
Procurement	• CNVPO104 - Procurement Contracts • CNVPO107 - Open Purchase Orders • INFPO105 – FI$Cal SCPRS Interface • INFPO106 – FI$Cal CSCR Progress Payment Interface	Wednesday, 9/7/2016
Accounts Payable	• CNVAP004 - Unreconciled AP Payments • CNVAP005 - 1099 Balances • INFAP006 – Inbound Vouchers • INFCM012 – External Transactions	Monday, 9/12/2016
Asset Management	• CNVAM001 - Assets • INFAM003 – Inbound Add/Update Asset Information and Asset Transactions • INFAM006 – Inbound Interface for Assets for physical inventory • INFAM005 – Outbound Interface for Assets for physical inventory • INFAM008 – Outbound Interface for DGS Fleet Asset Management System	Monday, 9/12/2016
General Ledger	• CNVGL008 - GL Ledger Balances • CNVGL009 - Commitment Control (Budget) • INFGL090 – Inbound Time Sheet Excel Upload • INFGL091 – Inbound Timesheet Interface	Wednesday, 9/14/2016
As Needed	• Placeholder session	Wednesday, 9/21/2016

Agenda

- Workshop Objectives
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- FI$Cal Interfaces and Conversion Data Flow
- Conversions – PO Module
- Interfaces – PO Module
- Layouts Inventory
- Next Steps
- Questions

Questions & Answers

FI$Cal Project Information:

http://www.fiscal.ca.gov/

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