

ChartFields

Business Unit (BU): An organizational unit with a balanced set of books that is used to segregate GL reports and processing. Access to the use of Business Units can be controlled with security configuration. FI\$Cal Business Units will be defined as the Organization Codes to which Departmental appropriations are made.

Business Unit Affiliate: Identifies the Business Unit *counterparty* on a cross-BU (“InterUnit) entry, i.e. the “other Business Unit”

Appropriation Reference (Reference): Identifies the *appropriation and financial control structure* of a transaction. It is typically used to maintain uniqueness across multiple appropriations involving the same Department (BU) and Fund.

Fund: A fiscal and accounting entity with a balanced set of books. FI\$Cal Funds will include values that combine funds and subfunds into a single coding element.

Fund Affiliate: Identifies the Fund counterparty on a cross-Fund (“IntraUnit”) entry, i.e. the “other Fund”

<p>Statewide values – centrally maintained BU specific values – centrally maintained <u>BU specific values – BU maintained</u></p>
--

ChartFields

Enactment Year (ENY/YOE): The year an appropriation was first authorized or enacted. DOF refers to this as Year of Appropriation (YOA).

Account: Identifies the type of asset, liability, fund balance, receipt, expense, transfer or statistical measurement involved in a transaction. FI\$Cal Accounts will merge the existing GL Code, Receipt Code and Object Code concepts into a single coding element. Accounts will be numbered as shown below:

First Digit	Account Type
1	Asset
2	Liability
3	Equity / Fund Balance
4	Revenue
5	Expense
6	Transfers (revenue & expense)
9	Statistical

Statewide values – centrally maintained
BU specific values – centrally maintained
BU specific values – BU maintained

ChartFields

Alternate Account: An Account subclassification, typically used for receipt and expense accounts. Each Alternate Account is linked to one “parent” Account, but an Account can have multiple “child” Alternate Accounts.

Program: Identifies the *programmatic function* of a transaction, including its program, element, component and task, as applicable. Departments can define lower level classifications of Programs as needed. Similar to the UCM Program concept.

Reporting Structure: Identifies the *organizational entity* associated with a transaction. Such as Division, Office, Unit.

Service Location: An agency defined ChartField that identifies the location (county, city, district, building, etc.) associated with a transaction

<p>Statewide values – centrally maintained BU specific values – centrally maintained <u>BU specific values – BU maintained</u></p>
--

ChartFields

Project: Associates transactions with grants, capital projects and other activities having a finite duration. Projects can cross multiple budget years, funds and departments. Use of a Project ID on a transaction involves the use of other Project related ChartFields such as Activity (required), Resource Type, Resource Category and Resource Subcategory (all optional).

Agency Use: An agency defined ChartField that is used to meet reporting and/or budgeting requirements not met by other ChartFields.

Statistics Code: Useful for tracking statistical data (units) related to a financial transaction.

Budget Period: Although not actually a ChartField, the Budget Period field is similar in usage to ChartFields. This field represents the budget fiscal year to which a budget transaction applies. It is similar to the existing Funding Fiscal Year concept, and is referred to by DOF as Year of Budget (YOB).

Statewide values – centrally maintained

BU specific values – centrally maintained

BU specific values – BU maintained

ChartField Design Summary (1 of 2)

ChartField Label	Max Length	Maintained	When Required?
Business Unit ✓	4 (max length is 5)	Centrally	Always
Business Unit Affiliate	4 (max length is 5)	Centrally	Never
Appropriation Reference	4 (most will be 3)	Centrally	On expenditure and reimbursement transactions
Fund ✓	4 (when no Subfund exists) 9 (when a Subfund exists)	Centrally	Always
Fund Affiliate	4 / 9	Centrally	Never
Enactment Year	4	Centrally	On expenditure and reimbursement transactions
Account	7	Centrally	Always
Alt Account	10 (first 7 digits is the corresponding Account)	By Departments	Never
Program	10 (Program segment 4, Subprogram segment 3, Subtask Segment 3)	Statewide 1-7, Departmentally defined 8-10, subject to central review	On expenditure and reimbursement transactions

✓ indicates a balancing ChartField

ChartField Design Summary (2 of 2)

ChartField Label	Max Length	Maintained	When Required?
Reporting Structure	8 (BU Prefix, 4 departmentally defined)	By Departments	On receipt and expenditure transactions
Service Location	5	By Departments	Never
Project	15	By Departments	Never (could be required on transactions involving Fed funds)
Agency Use	10	By Departments	Never
Statistics Code	3	Centrally	Never
Budget Period <i>(not an actual ChartField)</i>	4	Centrally	Budget journals only

✓ indicates a balancing ChartField

ChartField / UCM Codes Cross-reference

