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<b>DEPARTMENT</b>	Financial Information System for California (FI\$Cal)	<b>DIVISION</b>	Service Center & Portfolio Management Division (SCPMD), FI\$Cal Service Center (FSC)
<b>CLASSIFICATION</b>	Assistant Information Systems Analyst	<b>POSITION NUMBER(S)</b>	333-250-1479-XXX
<b>TENURE/TIME BASE CBID</b>	Permanent/Fulltime R01	<b>SALARY RANGE</b>	\$3,377.00 - \$5,491.00 Per Month
<b>RELEASE DATE</b>	August 10, 2017	<b>FINAL FILING DATE</b>	August 24, 2017

## DOING WHAT IS BEST FOR THE FUTURE OF CALIFORNIA'S FINANCIAL ENTERPRISE!

Looking for a change? Do you want to make a real difference? Join the team responsible for changing financial management in the State of California.

The Financial Information System for California (FI\$Cal) is a historic partnership of the Department of Finance, the State Treasurer's Office, the State Controller's Office, and the Department of General Services — to transform the existing budgeting, accounting, procurement, and cash management systems to optimize the financial business management of the State. FI\$Cal will allow the State to operate as a single enterprise for the first time in history.

Join FI\$Cal. With a passion for implementing change and vision for enterprise-wide thinking, you will take a leading role in achieving our goal to bring enterprise resource planning tools and statewide process improvement to the State of California.

### FI\$Cal IS SEEKING MOTIVATED CANDIDATES WITH THE FOLLOWING CHARACTERISTICS:

- ✧ Ability to exercise a high degree of initiative, independence of action, and originality;
- ✧ Ability to learn rapidly, follow directions, and communicate effectively with others;
- ✧ Ability to work unscheduled excess hours if needed to achieve Project goals;
- ✧ Ability to maintain regular, consistent, and predictable attendance.

### Candidates must also:

- ✧ Demonstrate good judgment, tact, initiative, and diplomacy;
- ✧ Be highly adaptable – and have the ability to adjust to multiple, changing priorities requiring quick turnaround;
- ✧ Be able to work in a matrix team environment, collaboratively and cooperatively with staff from multiple departments and agencies, and numerous vendors.

**DUTIES:** Under supervision of the Staff Services Manager I, FI\$Cal Service Center (FSC) Manager, the Assistant Information Systems Analyst (AISA) works as part of the multidisciplinary team of Service Center support staff. The AISA plays an important role in the overall success of the Department of FI\$Cal by providing highly visible production system support.

The AISA serves as a Subject Matter Expert (SME) in the FSC with a working level knowledge of state budgeting and financial management functions, processes, and an understanding of budgeting, accounting, and statewide financial reporting and management functions. The AISA provides assistance

and support to departmental end-users regarding FI\$Cal system incidents and service requests in the FSC. This includes participating in envisioning the end-to-end processes and applying a broad understanding of the mission critical responsibilities and major functions of the project.

**WHO MAY APPLY:** Current State employees at the Assistant Information Systems Analyst level, those within transfer range, or individuals who have list eligibility.

**HOW TO APPLY:** All interested candidates must submit a State Application (Std. 678, Rev. 10/2013). **Applications must be completed fully, including “to” and “from” employment dates (m/d/y), hours per week and prior employer contact information including contact number. In addition, please write “RPA # F17-009 / Position # 333-250-1479-xxx” in the “Examinations or Job Title” section on your application and indicate the basis of your eligibility in the job title section (i.e. Training and Development, List Eligibility, Lateral Transfer, etc.). Applications without this information may be rejected.** Please do **not** include page 5 (Equal Employment Opportunity questionnaire) of the State Application.

For more information, visit the [official bulletin](#). This recruitment may be used to fill multiple vacancies within the next 60 days.

The selected candidate considered for the advertised position may be required to undergo a fingerprint clearance and any offer of employment will be contingent upon live scan fingerprint results.

**APPLICATIONS SUBMITTED VIA EMAIL OR FACSIMILE WILL NOT BE ACCEPTED.**

**LOCATION OF WORK:** Positions are located at FI\$Cal Project headquarters, 2000 Evergreen Street, Sacramento, CA, 95815. This location has **free parking!**

**SEND APPLICATION TO:**

Financial Information System for California  
Human Resource Office  
2000 Evergreen Street, Ste. 120  
Sacramento, CA 95815

Telephone: (916) 576-5240  
TDD\*: (916) 324-6547

**ADDITIONAL INFORMATION:** For general information about the FI\$Cal Project, visit: <http://www.fiscal.ca.gov>

APPLICATIONS WILL BE SCREENED AND ONLY THE MOST QUALIFIED WILL BE SCHEDULED FOR INTERVIEWS. ALL APPOINTMENTS ARE SUBJECT TO APPLICABLE PERSONNEL LAWS AND RULES.

California relay (telephone) service for the deaf and hearing impaired  
From TDD\* phones: (800) 735-2929 From Voice phones: (800) 735-2922

\*TDD is a telecommunication device for the deaf and is accessible only through phones equipped with a TDD device.