

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

<b>DEPARTMENT</b>	Financial Information System for California (FI\$Cal)	<b>DIVISION</b>	Communications Division, Change Management Office, Customer Retention Section
<b>CLASSIFICATION</b>	Associate Information Systems Analyst (Specialist)	<b>POSITION NUMBER(S)</b>	333-500-1470-002
<b>TENURE/TIME BASE CBID</b>	Full-Time/Permanent R01	<b>SALARY RANGE</b>	\$4,829.00 - \$6,350.00 Per Month
<b>RELEASE DATE</b>	May 16, 2017	<b>FINAL FILING DATE</b>	Until Filled

## DOING WHAT IS BEST FOR THE FUTURE OF CALIFORNIA'S FINANCIAL ENTERPRISE!

Looking for a change? Do you want to make a real difference? Join the team responsible for changing financial management in the State of California.

The Financial Information System for California (FI\$Cal or FI\$Cal Project) is a historic partnership of the Department of Finance, the State Treasurer's Office, the State Controller's Office, and the Department of General Services — to transform the existing budgeting, accounting, procurement, and cash management systems to optimize the financial business management of the State. FI\$Cal will allow the State to operate as a single enterprise for the first time in history.

Join FI\$Cal. With a passion for implementing change and vision for enterprise-wide thinking, you will take a leading role in achieving our goal to bring enterprise resource planning tools and statewide process improvement to the State of California.

### THE FI\$Cal PROJECT IS SEEKING MOTIVATED CANDIDATES WITH THE FOLLOWING CHARACTERISTICS:

- ✧ Ability to exercise a high degree of initiative, independence of action, and originality;
- ✧ Ability to learn rapidly, follow directions, and communicate effectively with others;
- ✧ Ability to work unscheduled excess hours if needed to achieve Project goals;
- ✧ Ability to maintain regular, consistent, and predictable attendance.

### Candidates must also:

- ✧ Demonstrate good judgment, tact, initiative, and diplomacy;
- ✧ Be highly adaptable – and have the ability to adjust to multiple, changing priorities requiring quick turnaround;
- ✧ Be able to work in a matrix team environment, collaboratively and cooperatively with staff from multiple departments and agencies, and numerous vendors.

**DUTIES:** Under the general supervision of the Staff Services Manager I (Supervisory), within the Customer Retention Unit, the Associate Information Systems Analyst (Assoc. ISA) (Specialist) serves as a Customer Retention Analyst. The Assoc. ISA is responsible for developing and maintaining strong customer relations with departments using the FI\$Cal System. As part of the Customer Retention Unit,

the incumbent participates in developing, implementing, and continuously improving the departmental support model(s) designed to ensure long term adoption of the FI\$Cal System. The Customer Retention Analysts are the primary point of contact with departments and are responsible for independently applying the department support model(s) to their assigned departments.

The Assoc. ISA will communicate effectively while demonstrating tact and diplomacy, both verbally and in writing; develop and maintain effective and cooperative working relationships with stakeholders, customers, management, and peers; work effectively with FI\$Cal, Partner Agency, and departmental staff to resolve complex issues as they arise; and adapt to changing priorities and departmental needs. The Assoc. ISA should exercise sound judgment that recognizes the best interests of the State and the FI\$Cal Department while troubleshooting System issues, tracking service tickets, and engaging support teams.

**WHO MAY APPLY:** Current State employees at the Associate Information Systems Analyst (Specialist) level, those within transfer range, or individuals who have list eligibility.

**HOW TO APPLY:** All interested candidates must submit a State Application (Std. 678, Rev. 10/2013) with original signature to the address listed below. **Please write “RPA # F16-167 / Position # 333-500-1470-002” on your application and indicate the basis of your eligibility in the job title section (i.e. Training and Development, List Eligibility, Lateral Transfer, and etc.).** Applications without this information may be rejected. Please do **not** include page 5 (Equal Employment Opportunity questionnaire) of the State Application.

For more information, visit the [official bulletin](#).

The selected candidate considered for the advertised position may be required to undergo a fingerprint clearance and any offer of employment will be contingent upon live scan fingerprint results.

**APPLICATIONS SUBMITTED VIA EMAIL OR FACSIMILE WILL NOT BE ACCEPTED.**

**LOCATION OF WORK:** Positions are located at FI\$Cal Project headquarters, 2000 Evergreen Street, Sacramento, CA, 95815. This location has **free parking!**

**SEND APPLICATION TO:**

Financial Information System for California	Telephone:	(916) 576-5240
Human Resource Office		
2000 Evergreen Street, Ste. 120	TDD*:	(916) 324-6547
Sacramento, CA 95815		

**ADDITIONAL INFORMATION:** For general information about the FI\$Cal Project, visit: <http://www.fiscal.ca.gov>

APPLICATIONS WILL BE SCREENED AND ONLY THE MOST QUALIFIED WILL BE SCHEDULED FOR INTERVIEWS. ALL APPOINTMENTS ARE SUBJECT TO APPLICABLE PERSONNEL LAWS AND RULES.

California relay (telephone) service for the deaf and hearing impaired  
From TDD\* phones: (800) 735-2929 From Voice phones: (800) 735-2922

\*TDD is a telecommunication device for the deaf and is accessible only through phones equipped with a TDD device.