



**WAVE 2 TRAINING SESSION**  
**PARKING LOT QUESTIONS AND ANSWERS**  
**APRIL 30, 2015**  
**8:30 AM – 12:30 PM**  
**TRAINERS: ANTHONY LOPEZ & RICHARD NEIL**  
**BT SME: JOHN HEIM**  
**TRAINING FACILITY: SCO**  
**ROOM #: STANFORD**

**20150430\_PO101\_AM\_SCO\_STANFORD**  
**QUESTIONS AND ANSWERS**

Question	Answer
Q: Is there an agreed turnaround time for review and approval of submitted vendor adds in FI\$Cal by the FSC?	A: The Vendor Management Group has 3-5 business days to process submitted vendor records with attached STD. 204 for approval. In reality, departments currently have vendor record requests (new vendor records & Vendor Update Request Forms) processed in less than 2 hours (usually in 30 minutes or less). Please note the volume of incoming requests and whether the vendor record has adhered to the naming conventions, signed STD. 204 is attached, etc. can influence the process time.