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DATE: May 17, 2017 REF: Security Administration #17-003  
TO: All FI\$Cal Departmental Authority and Designees  
SUBJECT: Allow Existing Departmental Designees to Appoint New Departmental Designees

In order to offer Departments/Agencies greater flexibility and speed in appointing users to conduct their business FI\$Cal will now allow Department/Agencies Designees to appoint other Designees.

The Authority (Department Director, Executive Director (for Boards, Commissions, or Authorities), Chief Deputy (for Constitutional Offices), or Agency Secretary (for State Agencies) will still need to appoint at least one Designee, who can then appoint other Designees.

The Departmental Authority and Designee (DAD) Form (attached) has been updated to reflect this change.

For inquiries, please contact Eric Harrald at [fiscal.iso@fiscal.ca.gov](mailto:fiscal.iso@fiscal.ca.gov) or (916) 576-5218.

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